



BRITISH INTERNATIONAL COLLEGE OF PROFESSIONAL MANAGEMENT CAMBRIDGE INTERNATIONAL COLLEGE

Professional Study & Training for Successful Careers

International HQ: Attique House, Route de Quennevais, St Brelade, Jersey JE3 8FP, Britain.

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@ learn@cambridgetraining.com

cambridgecollege.co.uk

2026 ENROLMENT/REGISTRATION FORMS

International Diplomas & Higher Programmes

Professionally Designed for Career Success and Development

Accredited. Experienced. Flexible.

An Accredited International College
Founded in Britain in 1935



Professional Education, Study &
Training for Successful Careers



The Professional Study & Training available to you includes:

- * **International Diplomas**
- * **Honours/Higer Diplomas**
- * **Baccalaureate**
- * **Executive Mini MBA**
- * **Executive Business Administration (EBA)**
- * **Mastery of Management Graduate Diplomas**
- * **Executive Mastery of Business Administration (EMBA)**

Our professional high-quality Courses include **EVERYTHING** you need
to quickly increase your knowledge, qualifications and education;
to help you become a valued employee, manager, businessperson, executive or entrepreneur;
and to help you achieve your study and career goals.

*Career development
and promotion*



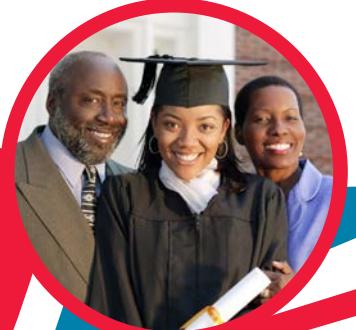
*International awards,
knowledge and skills*



*Rewarding jobs, respect
and advancement*



*Study, training and
education achievement*



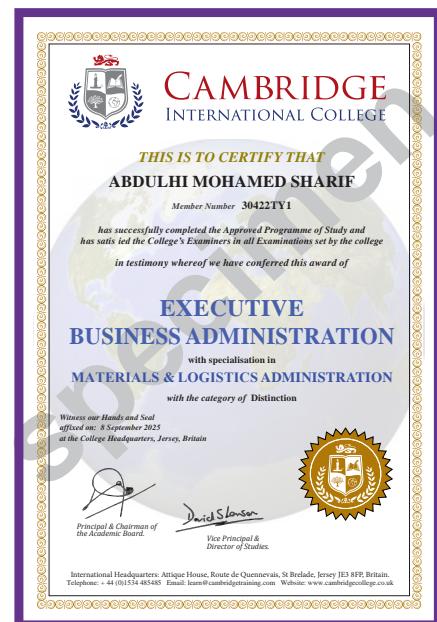
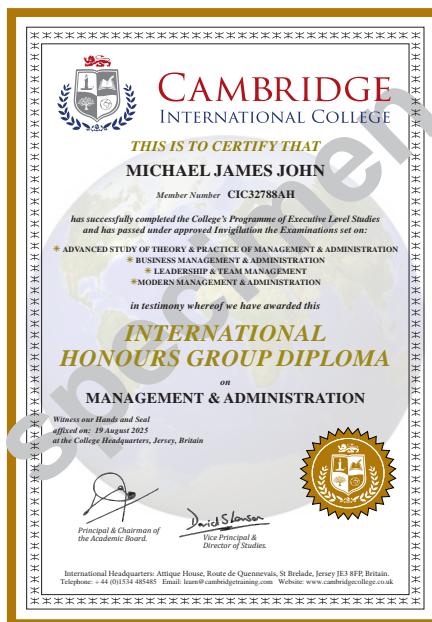
EVERYTHING YOU NEED FOR YOUR STUDY SUCCESS IS INCLUDED IN THE AFFORDABLE CIC COURSE FEE TO HELP YOU ACHIEVE YOUR CAREER GOALS

YOUR FEE INCLUDES:-

- ★ Your registration as a Member of an accredited, internationally recognised, respected College.
- ★ Your own high-quality, professionally-written, international CIC Study & Training Materials.
- ★ A Study & Training Guide with advice on how to study successfully and answer Examinations well.
- ★ Tests with Recommended Answers, or Training Test(s) or a Past Paper and optional Tutorial Support.
- ★ The Examination(s) written under 'Invigilation' in your own area, and their Assessment.
- ★ The CIC award and qualification on the successful completion of your Study & Training.
- ★ Rapid dispatch of all Study Materials, Exam Papers, and Awards, by registered post or courier, or in Softcopy format.
- ★ Personal pages on CIC's Member's website to see results, despatch details, advice, and more.
- ★ Newsletters and details of special offers, new Programs, competitions, information and advice.
- ★ A hard-working Principal, Vice-Principal and team of staff dedicated to ensuring your success.

CIC's high-quality Courses include EVERYTHING you need to rapidly increase your knowledge, qualifications, education, and to become a valued employee, manager, business person or executive. To invest in your future simply send a completed Enrolment Form and Fee payment to the College.

ACHIEVE YOUR OWN VALUABLE INTERNATIONAL AWARD WITH CIC!



STUDY DESIGNED TO SUIT YOU

Whatever your standard of education or work experience, Cambridge International College offers you the opportunity of excellent Study & Training in a range of subjects and levels **to suit YOUR personal needs and ambitions.**

Study and career success for CIC Members and Graduates worldwide



**Knowledge, understanding, development
and international awards.**

ENROLMENT/REGISTRATION FORM FOR CIC's International Diploma Programs

Cambridge International College, Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

Please enrol me for the International Diploma Program(s) which I have ticked

<input type="checkbox"/> Accounting & Finance in Business & Management	<input type="checkbox"/> Hospitality Industry & Administration
<input type="checkbox"/> Administrative, Personal Assistant & Secretarial Duties	<input type="checkbox"/> Hotel Operations & Management
<input type="checkbox"/> Advanced Management & Administration Theory & Practice	<input type="checkbox"/> Human Resource & Personnel Management
<input type="checkbox"/> Advertising & Public Relations	<input type="checkbox"/> Insurance: Principles, Practice & Administration
<input type="checkbox"/> Audit & Assurance	<input type="checkbox"/> International Business & Trade
<input type="checkbox"/> Banking & Bank Operations	<input type="checkbox"/> International Relations & Global Politics
<input type="checkbox"/> Business Bookkeeping & Accounting	<input type="checkbox"/> Journalism, Mass Media & Professional Writing
<input type="checkbox"/> Business Economics & Commerce	<input type="checkbox"/> Leadership & Team Management
<input type="checkbox"/> Business English & Letter Writing	<input type="checkbox"/> Logistics, Materials & Supply Chain Management
<input type="checkbox"/> Business Entrepreneurship & Organisation	<input type="checkbox"/> Management & Administration
<input type="checkbox"/> Business Management & Administration	<input type="checkbox"/> Marketing & Sales Management
<input type="checkbox"/> Classroom Management & Psychology for Teachers	<input type="checkbox"/> Office Management & Administration
<input type="checkbox"/> Commercial Practice & Law	<input type="checkbox"/> Organisational Behaviour
<input type="checkbox"/> Communication in Business & Management	<input type="checkbox"/> Professional English (Everyday & Business Use)
<input type="checkbox"/> Computers & IT in Business & Management	<input type="checkbox"/> Project Leadership & Management
<input type="checkbox"/> Cost & Management Accounting	<input type="checkbox"/> Public Management & Administration
<input type="checkbox"/> Credit Management & Control	<input type="checkbox"/> Purchasing & Resourcing (Procurement) Management
<input type="checkbox"/> Digital & Online Marketing	<input type="checkbox"/> Recreational Sport & Leisure Management
<input type="checkbox"/> Early Childhood Care & Education	<input type="checkbox"/> Retail Management & Customer Relations
<input type="checkbox"/> Educational Psychology & Administration	<input type="checkbox"/> School Leadership & Management
<input type="checkbox"/> Environmental Concerns & Protection	<input type="checkbox"/> Stores, Inventory & Warehouse Management
<input type="checkbox"/> Essential Everyday English	<input type="checkbox"/> Supervisory Management
<input type="checkbox"/> Events Management	<input type="checkbox"/> Supply Chain Strategy & Organisation
<input type="checkbox"/> Financial Management	<input type="checkbox"/> Tourism & Travel Management
<input type="checkbox"/> Health & Safety in the Workplace	<input type="checkbox"/> Other (if agreed with CIC in advance): _____

FEES FOR CIC INTERNATIONAL DIPLOMA PROGRAMS - from 1st January 2026

A Full Payment on Enrolment of:	£200 or US\$400 or €300
3 Monthly Instalments each of:	£90 or US\$180 or €135

MY FEE PAYMENT DETAILS (methods of making Fee payments are on page 11). I enclose herewith the sum of:

Amount:	being: <input type="checkbox"/> the FULL payment on Enrolment, <input type="checkbox"/> or <input type="checkbox"/> the first of 3 monthly instalments
Payment is in the form of: <input type="checkbox"/> Bank Transfer; <input type="checkbox"/> Bank Draft/IMO; <input type="checkbox"/> Currency Notes; <input type="checkbox"/> PayPal; <input type="checkbox"/> Credit/Debit Card; <input type="checkbox"/> Western Union Quick Pay; <input type="checkbox"/> Dahabshiil Transfer; <input type="checkbox"/> Other: _____	

MY DETAILS ARE (please write or type **clearly in capital letters**):

FULL NAME: (exactly as you want it on your Diploma)	
FULL ADDRESS: (the full and exact address for delivery of your Study Materials including town, region, country and post code if there is one)	
Email:	Nationality:
Telephone:	Age:
Have you studied the subject(s) before?:	
Practical experience of the subject(s), if any:	
Present employment/post held, if employed:	
Special needs, if any:	
I agree to CIC's Terms and Conditions of Enrolment/Registration as set out on page 10.	
Signed:	Date:
If you were 'introduced' by a Member or institution, write their name or reference here:	

ENROLMENT/REGISTRATION FORM FOR CIC's Honours Group Diploma Programmes

Cambridge International College, Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

Please enrol me for the CIC Honours Group Diploma Programme which I have ticked :

<input type="checkbox"/> Accounting, Banking & Finance Management	<input type="checkbox"/> Management & Insurance
<input type="checkbox"/> Administrative Management	<input type="checkbox"/> Management & Leadership
<input type="checkbox"/> Banking, Finance & Management	<input type="checkbox"/> Management & Workplace Safety
<input type="checkbox"/> Business Accounting & Finance	<input type="checkbox"/> Marketing Administration
<input type="checkbox"/> Business Administration	<input type="checkbox"/> Materials & Logistics Management
<input type="checkbox"/> Business Development	<input type="checkbox"/> Media & Communication Management
<input type="checkbox"/> Computers & IT Management & Administration	<input type="checkbox"/> Oil & Gas Management & Administration
<input type="checkbox"/> Construction & Project Management	<input type="checkbox"/> Police Leadership & Management
<input type="checkbox"/> English & Communication	<input type="checkbox"/> Procurement & Supply Management
<input type="checkbox"/> Executive & Secretarial Assistance	<input type="checkbox"/> Project Management
<input type="checkbox"/> Facilities Management	<input type="checkbox"/> Retail Marketing & Management
<input type="checkbox"/> Hospitality Management	<input type="checkbox"/> Security Management & Administration
<input type="checkbox"/> Human Resource Administration	<input type="checkbox"/> Teaching & School Management
<input type="checkbox"/> International Business & Global Politics	<input type="checkbox"/> Transport & Logistics Management
<input type="checkbox"/> Management & Administration	<input type="checkbox"/> Other (if agreed with CIC in advance): _____

FEES FOR CIC HONOURS GROUP DIPLOMA PROGRAMMES - from 1st January 2026

A Full Payment on Enrolment of:	£760 or US\$1520 or €1180
4 Monthly Instalments each of:	£210 or US\$420 or €315

£ = British Pounds; US\$ = United States Dollars; € = Euro

MY FEE PAYMENT DETAILS (methods of making Fee payments are on page 11). I enclose herewith the sum of:

Amount:	being: <input type="checkbox"/> the FULL payment on Enrolment, or <input type="checkbox"/> the first of 4 monthly instalments
Payment is in the form of: <input type="checkbox"/> Bank Transfer; <input type="checkbox"/> Bank Draft/IMO; <input type="checkbox"/> Currency Notes; <input type="checkbox"/> PayPal; <input type="checkbox"/> Credit/Debit Card; <input type="checkbox"/> Western Union Quick Pay; <input type="checkbox"/> Dahabshiil Transfer; <input type="checkbox"/> Other:	

MY DETAILS ARE (please write or type **clearly in capital letters**):

FULL NAME: (exactly as you want it on your Honours Diploma)	
FULL ADDRESS: (the full and exact address for delivery of your Study Materials including town, region, country and post code if there is one)	
Email:	Nationality:
Telephone:	Age:

Have you studied the subject(s) before?:
Practical experience of the subject(s), if any:
Present employment/post held, if employed:
Special needs, if any:

I agree to CIC's Terms and Conditions of Enrolment/Registration as set out on page 10.

Signed:

Date:

If you were 'introduced' by a
Member or institution, write
their name or reference here:

ENROLMENT/REGISTRATION FORM FOR CIC's Baccalaureate Programme

Cambridge International College, Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel: +44 (0)1534 485485 Email: learn@cambridge-training.com Website: www.cambridgecollege.co.uk

Please enrol me for the Baccalaureate Programme Specialisation which I have ticked :

<input type="checkbox"/> Accounting Administration	<input type="checkbox"/> HR Training, Development & Management
<input type="checkbox"/> Business Administration	<input type="checkbox"/> Insurance, Risk Management & Administration
<input type="checkbox"/> Commerce & Administration	<input type="checkbox"/> International Business Administration
<input type="checkbox"/> Computers & IT Management & Administration	<input type="checkbox"/> Leadership & Administration
<input type="checkbox"/> Economics, Business & Administration	<input type="checkbox"/> Logistics & Transport Administration
<input type="checkbox"/> Educational Leadership & School Administration	<input type="checkbox"/> Management & Administration
<input type="checkbox"/> English & Administration	<input type="checkbox"/> Management, Business & Administration
<input type="checkbox"/> Environmental Management & Administration	<input type="checkbox"/> Marketing Administration
<input type="checkbox"/> Financial Administration	<input type="checkbox"/> Materials & Logistics Administration
<input type="checkbox"/> Hospitality Administration	<input type="checkbox"/> Project Administration
<input type="checkbox"/> Human Resource Administration	<input type="checkbox"/> Public Management & Administration
<input type="checkbox"/> HR & Occupational Health & Safety Administration	<input type="checkbox"/> Other (if agreed with CIC in advance): _____

FEES FOR CIC BACCALAUREATE PROGRAMMES - from 1st January 2026

A Full Payment on Enrolment of:	£1350 or US\$2700 or €2100
2 Instalments each of:	£750 or US\$1500 or €1125
8 Monthly Instalments each of:	£220 or US\$440 or €330

MY FEE PAYMENT DETAILS (methods of making Fee payments are on page 11). **I enclose herewith the sum of:**

Amount: **being:** the FULL payment on Enrolment **or** the first of 2 annual instalments
or the first of 8 monthly instalments

Payment is in the form of: Bank Transfer; Bank Draft/IMO; Currency Notes; PayPal;
 Credit/Debit Card; Western Union Quick Pay; Dahabshiil Transfer; Other:

MY DETAILS ARE (please write or type **clearly in capital letters**):

FULL NAME: (exactly as you want it on your Baccalaureate award)	
FULL ADDRESS: (the full and exact address for delivery of your Study Materials including town, region, country and post code if there is one)	
Email:	Nationality:
Telephone:	Age:
Have you studied the subject(s) before?:	
Practical experience of the subject(s), if any:	
Present employment/post held, if employed:	
Qualifications held: (such as certificates, diplomas, degrees - attach copies)	
Special needs, if any:	
I agree to CIC's Terms and Conditions of Enrolment/Registration as set out on page 10.	
Signed:	Date:
If you were 'introduced' by a Member or institution, write their name or reference here:	

ENROLMENT/REGISTRATION FORM FOR CIC's Executive Business Administration (EBA) Programme

Cambridge International College, Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel: +44 (0)1534 485485 Email: learn@cambridge-training.com Website: www.cambridgecollege.co.uk

Please enrol me for the Executive Business Administration Programme Specialisation ticked :

<input type="checkbox"/> Accounting Administration	<input type="checkbox"/> International Business & Administration
<input type="checkbox"/> Banking & Finance Administration	<input type="checkbox"/> International Relations & Administration
<input type="checkbox"/> Business Administration	<input type="checkbox"/> IT Systems & Database Administration
<input type="checkbox"/> Commerce & Administration	<input type="checkbox"/> Leadership, Strategy & Administration
<input type="checkbox"/> Communication & Media Administration	<input type="checkbox"/> Management & Administration
<input type="checkbox"/> Construction Management & Administration	<input type="checkbox"/> Marketing Administration
<input type="checkbox"/> Economics & Administration	<input type="checkbox"/> Materials & Logistics Administration
<input type="checkbox"/> Education, School Leadership & Administration	<input type="checkbox"/> Project Management & Administration
<input type="checkbox"/> English & Administration	<input type="checkbox"/> Public Administration, Policy & Management
<input type="checkbox"/> Finance & Investment Administration	<input type="checkbox"/> Teaching English & Education Administration
<input type="checkbox"/> Hospital Management & Health Administration	<input type="checkbox"/> Training & Development Administration
<input type="checkbox"/> Hospitality & Events Administration	<input type="checkbox"/> Transport Management & Administration
<input type="checkbox"/> Human Resource Administration	<input type="checkbox"/> Other (if agreed with CIC in advance): _____

FEES FOR EXECUTIVE BUSINESS ADMINISTRATION (EBA) PROGRAMME - from 1st January 2026

A Full Payment on Enrolment of:	£2025 or US\$4050 or €2990
3 Instalments each of:	£750 or US\$1500 or €1125
12 Monthly Instalments each of:	£220 or US\$440 or €330

£ = British Pounds; US\$ = United States Dollars; € = Euro

MY FEE PAYMENT DETAILS (methods of making Fee payments are on page 11). **I enclose herewith the sum of:**

Amount: being: the FULL payment on Enrolment **or** the first of 3 annual instalments
or the first of 12 monthly instalments

Payment is in the form of: Bank Transfer; Bank Draft/IMO; Currency Notes; PayPal;
 Credit/Debit Card; Western Union Quick Pay; Dahabshiil Transfer; Other:

MY DETAILS ARE (please write or type **clearly in capital letters**):

FULL NAME: (exactly as you want it on your EBA award)	
FULL ADDRESS: (the full and exact address for delivery of your Study Materials including town, region, country and post code if there is one)	
Email:	Nationality:
Telephone:	Age:
Have you studied the subject(s) before?:	
Practical experience of the subject(s), if any:	
Present employment/post held, if employed:	
Qualifications held: (such as certificates, diplomas, degrees - attach copies)	
Special needs, if any:	
I agree to CIC's Terms and Conditions of Enrolment/Registration as set out on page 10.	
Signed:	Date:
If you were 'introduced' by a Member or institution, write their name or reference here:	

ENROLMENT/REGISTRATION FORM FOR CIC's Mastery of Management Graduate Diploma Programs

Cambridge International College, Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

Please enrol me for the Mastery of Management Graduate Diploma Program(s) ticked

<input type="checkbox"/> Business Finance & Investment	<input type="checkbox"/> Management of Human Resources
<input type="checkbox"/> Business Law	<input type="checkbox"/> Managerial Economics
<input type="checkbox"/> Corporate Strategy, Policy & Planning	<input type="checkbox"/> Marketing Strategy
<input type="checkbox"/> Events Management (Tourism, Business & Sport)	<input type="checkbox"/> Money, Banking & Financial Systems
<input type="checkbox"/> Financial Accounting	<input type="checkbox"/> Operations & Quality Management
<input type="checkbox"/> Financial Strategy & Decisions	<input type="checkbox"/> Organisational Design & Behaviour
<input type="checkbox"/> International Marketing	<input type="checkbox"/> Organisational Understanding & Development
<input type="checkbox"/> International Relations & Politics	<input type="checkbox"/> Project Management
<input type="checkbox"/> Management Accounting	<input type="checkbox"/> Real Estate (Property) Management
<input type="checkbox"/> Management & Leadership	<input type="checkbox"/> Other (if agreed with CIC in advance): _____

FEES FOR CIC MASTERY OF MANAGEMENT GRADUATE DIPLOMA PROGRAMS - from 1st January 2026

A single payment of Enrolment of:	£240 or US\$480 or €360
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Instalment Fees are not available for Mastery of Management Graduate Diplomas

£ = British Pounds; US\$ = United States Dollars; € = Euro

MY FEE PAYMENT DETAILS (methods of making Fee payments are on page 11). **I enclose herewith the sum of:**

Amount:	being the FULL payment on Enrolment
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Payment is in the form of:	<input type="checkbox"/> Bank Transfer; <input type="checkbox"/> Bank Draft/IMO; <input type="checkbox"/> Currency Notes; <input type="checkbox"/> PayPal;	<input type="checkbox"/> Credit/Debit Card; <input type="checkbox"/> Western Union Quick Pay; <input type="checkbox"/> Dahabshiil Transfer; <input type="checkbox"/> Other:
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MY DETAILS ARE (please write or type **clearly in capital letters**):

FULL NAME: (exactly as you want it on your Graduate Diploma)

FULL ADDRESS: (the full and exact address for delivery of your Study Materials including town, region, country and post code if there is one)
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Email:

Nationality:

Telephone:

Age:

Have you studied the subject(s) before?:
--

Practical experience of the subject(s), if any:

Present employment/post held, if employed:
--

Qualifications held: (such as certificates, diplomas, degrees - attach copies)

Special needs, if any:

I agree to CIC's Terms and Conditions of Enrolment/Registration as set out on page 10.

If you were 'introduced' by a Member or institution, write their name or reference here:
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Signed:

Date:

ENROLMENT/REGISTRATION FORM FOR CIC's Executive Mastery of Business Administration (EMBA) Programme

Cambridge International College, Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

Please enrol me for the EMBA Programme Specialisation ticked :

- Accounting & Management
- Business Management
- Economics & Business
- Financial Management
- Hospitality Management
- Human Resource Management
- International Business & Management
- International Relations & Management

- Law & Management
- Leadership & Management
- Logistics & Supply Chain Management
- Marketing Management
- Organisational Management
- Project Management
- Strategic Management
- Other (if agreed with CIC in advance): _____

FEES FOR EXECUTIVE MASTERY OF BUSINESS ADMINISTRATION (EMBA) - from 1st January 2026

A Full Payment on Enrolment of:	£2500 or US\$5000 or €3750
3 Instalments each of:	£895 or US\$1790 or €1275
10 Monthly Instalments each of:	£320 or US\$640 or €480

£ = British Pounds; US\$ = United States Dollars; € = Euro

MY FEE PAYMENT DETAILS (methods of making Fee payments are on page 11). I enclose herewith the sum of:

Amount:	being:	<input type="checkbox"/> the FULL payment on Enrolment <input type="checkbox"/> or <input type="checkbox"/> the first of 3 annual instalments <input type="checkbox"/> or <input type="checkbox"/> the first of 10 monthly instalments
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Payment is in the form of: Bank Transfer; Bank Draft/IMO; Currency Notes; PayPal;
 Credit/Debit Card; Western Union Quick Pay; Dahabshiil Transfer; Other:

MY DETAILS ARE (please write or type **clearly in capital letters**):

FULL NAME: (exactly as you want it on your EMBA award)
FULL ADDRESS: (the full and exact address for delivery of your Study Materials including town, region, country and post code if there is one)

Email:	Nationality:
Telephone:	Age:

Have you studied the subject(s) before?:
Practical experience of the subject(s), if any:
Present employment/post held, if employed:
Qualifications held: (such as certificates, diplomas, degrees - attach copies)
Special needs, if any:

I agree to CIC's Terms and Conditions of Enrolment/Registration as set out on page 10.

Signed:

Date:

If you were 'introduced' by a
Member or institution, write
their name or reference here:

ENROLMENT/REGISTRATION FORM FOR CIC's Executive Mini MBA Course

Cambridge International College, Attique House, St Brelade, Jersey, JE3 8FP, Britain.
Tel: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

Please enrol me for the CIC Executive Mini MBA Course

FEES FOR THE EXECUTIVE MINI MBA Course - from 1st January 2026

A single payment on Enrolment of:	£350 or US\$700 or €600
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Instalment Fees are not available for the Executive Mini MBA Course £ = British Pounds; US\$ = United States Dollars; € = Euro

MY FEE PAYMENT DETAILS (methods of making Fee payments are on page 11). **I enclose herewith the sum of:**

Amount:	being the FULL payment on Enrolment
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Payment is in the form of:	<input type="checkbox"/> Bank Transfer;	<input type="checkbox"/> Bank Draft/IMO;	<input type="checkbox"/> Currency Notes;	<input type="checkbox"/> PayPal;
<input type="checkbox"/> Credit/Debit Card;	<input type="checkbox"/> Western Union Quick Pay;	<input type="checkbox"/> Dahabshiil Transfer;	<input type="checkbox"/> Other:	

MY DETAILS ARE (please write or type **clearly in capital letters**):

FULL NAME: (exactly as you want it on your Mini MBA award)

FULL ADDRESS: (the full and exact address for delivery of your Study Materials including town, region, country and post code if there is one)
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Email:	Nationality:
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Telephone:	Age:
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Practical experience of the subject(s), if any:

Present employment/post held, if employed:

Qualifications held:
(such as certificates, diplomas, degrees - attach copies)

Special needs, if any:

I agree to CIC's Terms and Conditions of Enrolment/Registration as set out on page 10.

If you were 'introduced' by a
Member or institution, write
their name or reference here:

Signed:

Date:

CIC's Executive EDBA Programme

If you would like information about CIC's Executive DBA Programme, ask the College for details and an Enrolment/Registration Form (applicants to the EDBA Programme MUST have a CIC EMBA or a Master degree or equivalent, as a required entry qualification.)

The EDBA is a purely Research/Thesis based Programme designed to allow you to show and develop expertise in a chosen Specialist area of Business Administration, Management, Leadership or related area.



TERMS AND CONDITIONS OF ENROLMENT/REGISTRATION WITH CAMBRIDGE INTERNATIONAL COLLEGE - founded in 1935

With Cambridge International College you can study in your country of residence; you do not need to come to the College premises in Britain. You may enrol on ANY DAY or DATE of the year.

By submitting an Enrolment/Registration Form and Fee payment you accept the Terms & Conditions of Enrolment/Registration and agree to abide by all of the Rules and Regulations of Cambridge International College of Jersey, Britain.

- 1 On receipt of your completed Enrolment/Registration Form and Fee payment at the College Headquarters in Britain, you will be enrolled/registered as a Member of the College. If you give your email address, Module One for a Program or Core Subject can be emailed to you so you may commence Study & Training at once. You will be quickly sent by registered airmail post or by courier CIC Study & Training Materials with Study & Training Guidance and advice on how to learn and progress rapidly, which may contain Self-Assessment Tests, Answers, Practice Tests or a Past Paper; or, you may be offered an Option to receive the foregoing by Softcopy or through the CIC On-line Platform if available for your Program/Course.
- 2 Your Study & Training Period (your 'Membership Period') commences on your enrolment date. The Study & Training Period is 12 months for a Diploma, a Mastery of Management Graduate Diploma, and the Mini MBA; 15 months for two Diplomas or 18 months for three Diploma Programs studied together; 21 months for an Honours Diploma; 24 months for the Baccalaureate Programme; 36 months for the EBA Programme; and 36 months for the EMBA Programme, provided you have completed payment of the Fee. However, with study by flexible distance-learning you can complete your Study & Training in a shorter period of time; alternatively, arrangements can be made to extend your Study & Training Period if required.
- 3 As soon as you are Enrolled/Registered you may visit the College's special Member Services Website to see your personal Membership Details, Study Material Dispatch Details, Exam Results, Newsletters, Literature, free Study Modules, Study & Training Information, and more.
- 4 During your Study & Training Period you may be offered a Progress Test and/or a Past Paper, on a Program or Core Subject. You will have the option of submitting your Test Work/Answers for marking and assessment by qualified CIC Tutors at the College Headquarters in Britain, and receiving guidance from the Tutors on your Test Work/Answers. If you choose to submit your Work/Answers, there is an additional 'Tutorial Charge' for each Test; submitting Test work is totally optional and is not a requirement of any course.
- 5 When you have completed your Study & Training, and when you are ready, you will be entitled to sit the Examination(s) under Approved Invigilation/Supervision (true examination conditions) supervised by an approved Invigilator/Supervisor appointed by the College in your local area, wherever you are resident at the time you are ready to sit your Examination(s). Arrangements to sit Examination(s) are made only after you have been Enrolled/Registered as a Member of the College and when you have made progress in your Study & Training (in accordance with the Study & Training Guide provided to you on enrolment.) Examination arrangements are simple to make; full and clear details on sitting Examinations are provided with your Study & Training Materials and Study Guide. An alternative Assignment Option may be available in place of one or more Examinations subject to College rules.
- 6 On passing the set Examination(s), and as long as all fees are settled, you will be awarded and sent the appropriate CIC International Diploma or Award for the Study & Training successfully completed. Reference letters, advice on further study and on-going support are available if needed.

The College operates a professional and fair: Equal Opportunity Policy; Data Protection Policy; Assistance Request Policy; Appeals Policy - these and other Policies are available on request and are on the CIC website.

The College's Accreditation, Recognition and Approval are your Guarantee of High Quality Study, Training & Education



- The College is incorporated and registered in Jersey, Britain and operates in compliance with the legislation of the Government of Jersey.
- The College is authorised by an Act of the Royal Court of Jersey to operate as a College, and to provide professional, general and technical education, study, training, and tuition, to conduct examinations and grant diplomas, certificates and awards to students worldwide.
- The College is accredited by ASIC, one of the world's largest accrediting bodies, an independent government-approved quality assurance body.
- The College is listed on the United Kingdom Registry of Learning Providers (UKRLP) meaning the College is externally verified.
- The College is an Institutional Member of the International Council for Open & Distance Education.
- The College's operations and provision, and the College's Programs, are approved and externally endorsed by ILM City & Guilds.

ENROLLING AS A MEMBER FOR CIC STUDY & TRAINING

THE PROCESS IS SIMPLE AND STRAIGHTFORWARD - ALL THE COLLEGE REQUIRES
IS YOUR ENROLMENT FORM (OR ENROLMENT DETAILS) AND A FEE PAYMENT

Complete the appropriate Enrolment/Registration Form fully and in CAPITAL LETTERS and then:

- ▶ Send it by registered post or courier, WITH your Fee payment details, to the College HQ in Britain
- ▶ **OR** scan and email your Enrolment Form and Fee payment details to: learn@cambridgetraining.com
- ▶ **OR** you can enrol/register online through our website: www.cambridgecollege.co.uk

YOU MAY SEND YOUR FEE PAYMENT TO CIC BY ANY OF THESE METHODS:

BY BANK TRANSFER: direct to one of our Bank Accounts:

Account Name: Services to Management (for Cambridge International College)

Bank Details: HSBC Bank plc, Jersey St Helier Branch, Britain

For transfers in British Pounds (GB£) send to:

Account Number: 32144670, Sort Code: 402534

Swift/BIC: MIDLGB22, IBAN: GB35 MIDL 4025 3432 1446 70

For transfers in US Dollars (US\$) send to:

Account Number: 68294583, Sort Code: 400515

Swift/BIC: MIDLGB22, IBAN: GB59 MIDL 4005 1568 2945 83

For transfers in Euros (€) send to:

Account Number: 68343364, Sort Code: 400515

Swift/BIC: MIDLGB22, IBAN: GB38 MIDL 4005 1568 3433 64

BY ON-LINE BANKING: If you have a bank account which offers "on-line banking", you can make a transfer to one of the College bank accounts - the details are as stated above.

For either Bank Transfer or On-line banking, post or email your Enrolment Form to the College in Britain with the bank receipt. Ensure you pay all charges and add £20 or US\$40 or €30 to cover intermediary bank transfer charges; CIC can only credit you with the amount CIC actually receives.

BY WESTERN UNION: You can give your local Western Union Agent money in British Pounds (£), US Dollars (US\$), Euros (€), or your local currency to transfer to CIC. CIC will receive your payment in British Pounds, US Dollars or Euros. You can transfer your payment through Western Union:-

by 'Quick Pay' service (the best and quickest method to use) to:

Account Name: **CAMBRIDGE COLLEGE**

Code City: **SMCOLLEGE2 UK** Account No: **AUK040707**

or by 'Will Call' service: to use this service you MUST first contact CIC for transfer and receiver details.

Send your Enrolment Form and Western Union receipt to CIC in Jersey, Britain, stating clearly the 10-digit Money Transfer Control Number and the name of the "sender".

MONEYGRAM: You may only send a fee by MoneyGram AFTER CIC has given you authorisation AND confirmed the name of the receiver to whom the payment should be sent.

CURRENCY NOTES: You may send British Pounds (GB£), United States Dollars (US\$), or Euros (€).

BY BANK DRAFT OR INTERNATIONAL MONEY ORDER:

These must be to 'Cambridge International College' and must be in **British Pounds** and drawn on a bank in London (England) and be for a minimum value of GBP200.

BY DAHABSHIIL MONEY TRANSFER: A Dahabshiil Agent can send your payment to the College. You can pay the Dahabshiil Agent in your 'local' currency (or British Pounds, US Dollars or Euros). Address the transfer to:

Beneficiary: David Simon Lawson Destination: Britain
Mobile/cellphone: +44 77977 13999

Post or email your details and the Dahabshiil receipt to CIC. The 'sender' must show ID to the Dahabshiil Agent to validate the transfer. The cellphone number must be stated.

BY PAYPAL: You can pay your Fee via PayPal on the CIC website if you have a PayPal account or credit/debit card; complete the website enrolment form and follow the instructions.

PayPal also allows you to send your fee using your debit or credit card, bank payment or PayPal account to:

registrar@cambridgetraining.com

BY CREDIT/DEBIT CARD: All payments will be in GBP. There are three options/methods:

(1) Paying your Fee using your credit or debit card through the CIC website: complete the website enrolment form on the page of the course(s) you want to enrol for, then click the "Add to Basket" button and follow the instructions.

(2) CIC can send you a secure credit/debit payment link, for you to make a payment using your credit/debit card.

(3) Send a signed letter stating your: credit/debit card number and expiry date; your name, address and email; the amount to be paid; a copy of both sides of the credit/debit card.

RELATIVES/FRIENDS/SPONSORS/EMPLOYERS:

Relatives, friends, sponsors or employers may pay your Fee for you. You or they should send your completed Enrolment/Registration Form and Fee payment details to the College.

BY REVOLUT: If you have a Revolut card or account, ask the College for details of how to send your fee by Revolut.



Fridah Nkonge:

"My Honours Diploma led to my rapid promotion to an executive role. I am grateful for the exceptional support and resources from CIC."



Steven Holmes:

"After my CIC studies I gained a position in a retail business to manage and supervise the Human Resource, Accounts and Finance sections."



Edith Agbenu:

"With my CIC Diploma I gained admission to University for a BSC in HR and also progression to Administrative Officer in a short space of time."



Jeremy Claringbold:

"CIC is the best College with helpful staff and interesting, informative study materials. I highly recommend CIC for furthering yourself."



Adiam Ghebru:

"I gained valuable skills and knowledge that directly translated to a higher qualification and success in my career. It is an excellent investment."



Mohamed Nabil:

"CIC boosted my career. The Diploma provided me the skills and confidence to excel. I recommend CIC to anyone to advance their education and career."

Professional study, training and education with Cambridge International College gives YOU the opportunity of achieving

- ✳ **GLOBALLY RECOGNISED AWARDS**
- ✳ **PROMOTION & ADVANCEMENT**
- ✳ **REWARDING JOBS & HIGH PAY**
- ✳ **KNOWLEDGE, SKILL & ABILITY**
- ✳ **CONFIDENCE & RESPECT**
- ✳ **SUCCESSFUL CAREERS**

with study from a professional,
experienced, accredited
international British College,
wherever in the world you live.



Principal Dr Stephen Lawson and the experienced,
professional College staff are dedicated to ensuring
YOUR success and career advancement:-

*"Whatever your education, work experience and
ambitions, and wherever in the world you live, our
College offers you accredited British study, training
and education by distance-learning and provides you
with everything you need for success."*



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www.cambridgecollege.co.uk