



# CAMBRIDGE INTERNATIONAL COLLEGE

THE BRITISH INTERNATIONAL COLLEGE OF PROFESSIONAL MANAGEMENT

Professional Study & Training for Successful Careers

International HQ: Attique House, Route de Quennevais, St Brelade, Jersey JE3 8FP, Britain.

+ 44 1534 485485 @learn@cambridgetraining.com cambridgecollege.co.uk

## Become a **Specialist** with a **Higher Diploma**

**Three unique Specialist Higher Diploma programmes are available at a special low Fee for 2023**

For each Specialist Higher Diploma programme you study 2 interesting, professional, career-oriented courses. The Fee includes:

- \* Professional Study Materials for the 'twin' courses in each Programme
- \* Study Guide and Progress Chart \* Simple Assessments \* Flexible study
- \* Progress at your own speed and achieve **THREE (3) awards:**
  - (i) a **Diploma** on each course
  - (ii) AND a **Specialist Higher Diploma** on completion of both courses

The low Programme Fee is:

<b>EITHER:</b>	one payment of:	GB£320 or US\$540
<b>OR:</b>	two instalments of:	GB£180 or US\$290



The Specialist Higher Diplomas offered are:

### **IT Systems Management & Security**

comprising: 

1. Computers & IT in Business & Management
2. IT Systems Security & Administration

### **Financial Management & Accounting**

comprising: 

1. Accounting & Finance in Business & Management
2. Financial Management

### **Retail & Marketing Management**

comprising: 

1. Retail Marketing Management & Customer Relations
2. Retail Product Management

Your Fee payment can be sent to CIC using one of the normal Fee payment methods shown on page 3. Simply:

1. complete the Specialist Higher Diploma Enrolment Form (page 2)
2. tick  the Specialist Higher Diploma (above) you wish to study
3. return the Specialist Higher Diploma Enrolment Form with details of your Fee payment to CIC by post or by email.

**ALSO:** if you would like your Study Materials sent to you by DHL courier (recommended) then ADD GB£40 or US\$60 to your fee payment.

Cambridge International College offers men and women affordable, high-quality, international qualifications to fast-track careers and gain success.



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## 2023 ENROLMENT/REGISTRATION FORM FOR A Specialist Higher Diploma

*My personal details are* (please write **clearly** in **capital letters**):-

**FULL NAME:** Mr/Mrs/Miss/Ms \_\_\_\_\_  
(write or type your full name **exactly** as you wish it to appear on your Diplomas)

**FULL POSTAL ADDRESS:** \_\_\_\_\_  
(write or type the **full** and **exact** address to which we should send your Study & Training Materials)

Email address: \_\_\_\_\_ Telephone (include code): \_\_\_\_\_

Have you studied the subject(s) before? If so, give details: \_\_\_\_\_

Have you studied with CIC before? If yes, write your Membership Number(s): \_\_\_\_\_

Practical experience of the subject(s), if any: \_\_\_\_\_

Present employment / work experience: \_\_\_\_\_

Related qualifications held: \_\_\_\_\_

Special needs, if any: \_\_\_\_\_ Nationality: \_\_\_\_\_ Age: \_\_\_\_\_

### Please enrol me for the Specialist Higher Diploma on:

- IT Systems Management & Security**
- Financial Management & Accounting**
- Retail & Marketing Management**

**FEE PAYMENT DETAILS:** I enclose herewith the sum of (tick the appropriate box):

**EITHER:** one payment in full of: £320  or US\$540

**OR:** the first instalment of: £180  or US\$290  (the 2nd instalment payable next month)

Tick  if you have added GB£40 or US\$60 to your fee payment for dispatch of Study Materials by DHL (recommended).

**Payment is in the form of:**

- Bank Transfer
- Currency Notes;
- PayPal;
- Credit/Debit Card;
- Western Union Quick Pay (attach receipt);
- Dahabshiil Transfer;
- Bank Draft/IMO
- Other - give full details: \_\_\_\_\_

(Payment Methods are listed on page 3, and on the CIC website)

I agree to CIC's Terms and Conditions of Enrolment/Registration for Study & Training.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

# ENROLLING AS A MEMBER FOR CIC STUDY & TRAINING

THE PROCESS IS SIMPLE AND STRAIGHTFORWARD - ALL THE COLLEGE REQUIRES IS YOUR ENROLMENT FORM (OR ENROLMENT DETAILS) AND A FEE PAYMENT

**Complete the appropriate Enrolment/Registration Form fully and in CAPITAL LETTERS and then:**

- ▶ Send it by registered post or courier, WITH your Fee payment details, to the College HQ in Britain
- ▶ **OR** scan and email your Enrolment Form and Fee payment details to: [learn@cambridgegetraining.com](mailto:learn@cambridgegetraining.com)
- ▶ **OR** you can enrol/register online through our website: [www.cambridgecollege.co.uk](http://www.cambridgecollege.co.uk)

## YOU MAY SEND YOUR FEE PAYMENT TO CIC BY ANY OF THESE METHODS:

**BY BANK TRANSFER:** direct to one of our Bank Accounts:

**Account Name:** Services to Management (for Cambridge International College)

**Bank Details:** HSBC Bank plc, Jersey St Helier Branch, Britain

**For transfers in British Pounds (GB£) send to:**

Account Number: 32144670, Sort Code: 402534

Swift/BIC: MIDLGB22, IBAN: GB35 MIDL 4025 3432 1446 70

**For transfers in US Dollars (US\$) send to:**

Account Number: 68294583, Sort Code: 400515

Swift/BIC: MIDLGB22, IBAN: GB59 MIDL 4005 1568 2945 83

**For transfers in Euros (€) send to:**

Account Number: 68343364, Sort Code: 400515

Swift/BIC: MIDLGB22, IBAN: GB38 MIDL 4005 1568 3433 64

**BY ON-LINE BANKING:** If you have a bank account which offers "on-line banking", you can make a transfer to one of the College bank accounts - the details are as stated above.

For either Bank Transfer or On-line banking, post or email your Enrolment Form to the College in Britain with the bank receipt. Ensure you pay all charges and add £20 or US\$40 or €30 to cover intermediary bank transfer charges; CIC can only credit you with the amount CIC actually receives.

**BY WESTERN UNION:** You can give your local Western Union Agent money in British Pounds (£), US Dollars (US\$), Euros (€), or your local currency to transfer to CIC. CIC will receive your payment in British Pounds, US Dollars or Euros. You can transfer your payment through Western Union:-

by **'Quick Pay'** service (the best and quickest method to use) to:

Account Name: **Services to Management**

Code City: **SMCOLLEGE,UK** Account No: **AUK040697**

or by **'Will Call'** service: to use this service you MUST first contact CIC for transfer and receiver details.

(Note, please use the "Quick Pay" service if it is available.)

Whichever Western Union method is used, send your Enrolment Form with the Western Union receipt to CIC in Jersey, Britain, stating clearly the 10-digit Money Transfer Control Number and the name of the "sender".

**MONEYGRAM:** You may only send a fee by MoneyGram AFTER CIC has given you authorisation AND confirmed the name of the receiver to whom the payment should be sent.

**Ali Al Mohammed (Leadership):** "CIC lead me to success. After graduating I was promoted to Executive Manager. I recommend CIC to enrich management skills."

**Jilda Kvaratskhelia (Economics):** "After completing the CIC Diploma I now hold the position of Bank Manager, with self-confidence and a professional approach."

**Andrew Onyango (Accounting):** "When I completed my Course my salary was increased by over 50% and I have been confirmed in a new position of Chief Cashier."

**Alice Beno (Finance):** "The course helped me to start up my business and succeed in my work place. I appreciated the excellent course outline."

**Ngala Partout (Logistics):** "Thank you for the wonderful training and quality knowledge. It boosted my experience and I was selected as Employee of the Year."

**Jeremy Claringbould (Business):** "CIC is the best, with helpful and quick to respond staff. The study materials are very informative and easy to understand."

**BY BANK DRAFT OR INTERNATIONAL MONEY ORDER:**

These must be to **'Cambridge International College'** and must be in **British Pounds** or **US Dollars**. A British Pounds draft/IMO must be drawn on a bank in London (England); a US Dollars draft/IMO must be drawn on a bank in New York (USA). US\$ drafts/IMOs must be for at least US\$200.

**BY DAHABSHIIL MONEY TRANSFER:** You can pay a Dahabshiil Agent in your 'local' currency (or British Pounds, US Dollars or Euros). Address the transfer to:

**Beneficiary: David Simon Lawson Destination: Britain Mobile/cellphone: +44 77977 13999**

Post or email your details and Dahabshiil receipt to the College. The 'sender' must show ID to the Dahabshiil Agent to validate the transfer. Ensure the cellphone number is stated.

**CURRENCY NOTES:** You may send British Pounds (GB£), United States Dollars (US\$), or Euros (€).

**BY PAYPAL:** You can pay your Fee via PayPal on the College website; click the "Add to Basket" button on the webpage of the chosen course(s) and follow the instructions.

PayPal also allows you to send your fee using your debit or credit card, bank payment or PayPal account to:

[registrar@cambridgegetraining.com](mailto:registrar@cambridgegetraining.com)

**BY CREDIT/DEBIT CARD:** The fastest and safest way to pay using your credit or debit card is through the CIC website: click on the "Add to Basket" button on the page of the course(s) to be enrolled for, then follow the instructions.

Alternatively you can send CIC a signed letter which states your credit/debit card number and expiry date, your name, postal and email address, and the amount to be paid, WITH a copy of the front and back of your own personal card (the card MUST be signed on the signature strip)..

**BY CONVERA GLOBALPAY FOR STUDENTS:** Available on the CIC website, payments can be made in 140 currencies online without charge and at a fixed exchange rate.

**BRITISH POSTAL ORDERS:** Only British Postal Orders to 'Cambridge International College' can be accepted.

**RELATIVES/FRIENDS/SPONSORS/EMPLOYERS:** You may arrange for your relatives, friends, sponsors or employers to send your completed Enrolment/Registration Form and your Fee payment to the College in Jersey, Britain.

**Founded in 1935 - Professional Careers Education, Study & Training Worldwide**