

# The British College of Professional Management



## CAMBRIDGE INTERNATIONAL COLLEGE

THE BRITISH INTERNATIONAL COLLEGE OF PROFESSIONAL MANAGEMENT

Professional Study & Training for Successful Careers

International HQ: Attique House, Route de Quennevais, St Brelade, Jersey JE3 8FP, Britain.

+ 44 1534 485485

@learn@cambridgetraining.com

cambridgecollege.co.uk

## 2020 ENROLMENT/REGISTRATION FORMS

● INTERNATIONAL DIPLOMAS ● HONOURS DIPLOMAS

● BACCALAUREATE ● EXECUTIVE MINI MBA

● EXECUTIVE BUSINESS ADMINISTRATION (EBA)

● MASTERY OF MANAGEMENT GRADUATE DIPLOMAS

● EXECUTIVE MASTERY OF BUSINESS ADMINISTRATION (EMBA)



There are many reasons to Enrol with CIC:

\* CIC Courses are **the path to high-level career success**, and to your career advancement, promotion, new jobs, high pay, recognition, respect, and international awards.

\* CIC offers a wide range of excellent Study & Training Courses **to suit YOUR personal needs and ambitions**.

\* The high-quality, easy-to-learn Courses quickly increase **your knowledge, ability, understanding, confidence**.

\* With CIC distance-learning, **study at your own pace, flexibly, enjoyably, affordably, anywhere in the world**.

Enrolling is quick and easy:

- 1 Select a Course level which suits your study aims and career needs (you are welcome to ask for advice).
- 2 Select a Subject or Specialisation which offers the best employment and promotion opportunity to you.
- 3 Complete the relevant Enrolment Form and send it to CIC with your Fee (or details of your fee payment).

You can soon be on the way to achieving your study ambitions and career goals.



An accredited  
International College

Our professional high-quality Courses include **EVERYTHING** you need to quickly increase your knowledge, qualifications, education, and help you become a valued employee, manager, business person, executive or entrepreneur.



ANNIVERSARY



# TERMS AND CONDITIONS OF ENROLMENT/REGISTRATION WITH CAMBRIDGE INTERNATIONAL COLLEGE - founded in 1935

**With Cambridge International College you can study in your country of residence; you do not need to come to the College premises in Britain. You may enrol on ANY DAY or DATE of the year.**

By submitting an Enrolment/Registration Form you accept the following Terms & Conditions of Enrolment/Registration and agree to abide by all of the Rules and Regulations of Cambridge International College of Jersey, Britain.

- 1 On receipt of your completed Enrolment/Registration Form and Fee payment at the College Headquarters in Britain, you will be enrolled/registered as a Member of the College. If you give an email address, Module One for a Program or Core Subject can be emailed to you so you may commence Study & Training at once. You will be quickly sent by registered airmail post (or sometimes by courier) CIC Study & Training Materials with full Study & Training Instructions & Guidance and advice on how to learn and progress rapidly, with which you should comply, and which may contain Self-Assessment Tests, Recommended Answers, Practice Tests or Past Papers.
- 2 Your Study & Training Period (your 'Membership Period') commences on your enrolment/registration date. The Study & Training Period is 12 months for any one Diploma or Mastery of Management Graduate Diploma, or 15 months for two Diploma Programs studied together, or 18 months for three Diploma Programs studied together; the Study & Training Period is 21 months for an Honours Diploma Programme, 24 months for the Baccalaureate Programme, 36 months for an Executive Business Administration (EBA) Programme, and 36 months for the Executive Mastery of Business Administration (EMBA) Programme, provided you have completed payment of the agreed Fee. However, with study by flexible distance-learning you can complete your Study & Training in a shorter period of time; alternatively, arrangements with the College can be made to extend your Study & Training Period if required.
- 3 As soon as you are Enrolled/Registered with CIC you will be permitted to visit the College's special Member Services Website to see your personal Membership Details, Study Material Despatch Details, Assessment Results, CIC Newsletters, Literature, free Study Modules, Study & Training Information, and more.
- 4 During your Study & Training Period you may be offered a Mid-Training Progress Test and/or End-of-Training Progress Test, and/or a Past Paper, on a Program or Core Subject. You will have the option of submitting your Test Work/Answers for marking and assessment by qualified CIC Tutors at the College Headquarters in Britain, and receiving guidance, assistance and instruction from the Tutors on your Test Work/Answers. If you choose to submit your Work/Answers, there is an additional 'Tutorial Charge' for each Test; submitting Test work is totally optional and is not a requirement of any course.
- 5 At the appropriate stage of your Study & Training, and when you are ready, you will be entitled to attempt your Assessment(s) - either Examination(s) under Approved Invigilation/Supervision or open-book Assignment(s) - you choose the Assessment option you prefer. 'Approved Invigilation' means you sit Exam(s) under 'true examination conditions' supervised by an 'Invigilator' ('Supervisor' or 'Proctor') appointed by the College - in your local area, wherever you are resident at the time. Arrangements for your Examination(s) and/or 'open book' Assignment(s) are made after you have been Enrolled/Registered as a Member of the College and when you have made progress in your Study & Training (in accordance with the advice in the Study & Training Guide provided to you on enrolment.) Examination/Assignment arrangements are simple to make; full, clear details on attempting Assessments are provided with your Study & Training Materials and Study Guide.
- 6 On passing the set Assessment(s), and as long as all fees are settled, you will be awarded and sent the appropriate CIC International Diploma or Award for the Study & Training successfully completed. Reference letters, advice on further study and on-going support are available if needed.

## Cambridge International College

### OFFERS YOU THE OPPORTUNITY TO:

- Secure top jobs, promotion and career success.
- Achieve valuable international qualifications.
- Gain knowledge, skills, competencies and ability.
- Improve your status, respect and confidence.

Principal Dr Stephen Lawson, Vice Principal David Lawson and a highly-experienced and professional College staff are dedicated to ensuring YOUR study success and career advancement.

*"Whatever your education, work experience and ambitions, and wherever in the world you live, our College offers you superb British study, training and education by distance-learning and provides you with everything you need for success."*



# EVERYTHING YOU NEED FOR YOUR STUDY SUCCESS IS INCLUDED IN THE MODEST CIC FEE

## YOUR AFFORDABLE FEE INCLUDES ALL OF THIS:-

- ★ Your registration as a Member of an internationally recognised, respected, approved, accredited, high-quality British College.
- ★ Your own high-quality, professionally written, well-produced and illustrated International CIC Study & Training Publications, to keep.
- ★ A detailed Study & Training Guide with advice on how best to study and answer Assessments well.
- ★ A Progress Chart, Self-Assessment Tests with Answers or Training Test(s) or a Past Paper.
- ★ Assessments: either Examination or Assignment (you may choose your preference), and marking.
- ★ Rapid despatch of Study Materials and Awards by registered airmail post.
- ★ A CIC award and qualification on the successful completion of your Study & Training.
- ★ Your personal pages on CIC's Members website with details of results, despatches, advice, etc: [www.cambridgeinternationalcollege.co.uk](http://www.cambridgeinternationalcollege.co.uk)
- ★ Newsletters, news bulletins and details of special offers, new Programs, competitions, information and advice, by email, post and via website.
- ★ A hard-working Principal, Vice-Principal and team of staff dedicated to ensuring your success.
- ★ An opportunity to fast-track your career with professional courses and valuable qualifications from an accredited international College.

## FLEXIBLE DISTANCE-LEARNING FOR CAREER SUCCESS

Whatever your standard of education or work experience, Cambridge International College offers you the opportunity of excellent Study & Training in a range of subjects and levels **to suit YOUR personal needs and ambitions.**

**Study and career success worldwide for CIC Graduates**



**Knowledge and international awards.**

## YOUR ASSURANCE OF HIGH QUALITY STUDY & TRAINING

- ▶ This experienced reputable College, founded in 1935, provides high-quality Study & Training. CIC's management systems, qualifications, courses, assessments, procedures and policies, and administration are approved and accredited.
- ▶ CIC is certificated by the **British Assessment Bureau, accredited by UKAS** the sole national accreditation body for the United Kingdom recognised by the government for the provision of accreditation; CIC is certified as having **ISO 9001 Quality Management Systems**; is **approved by ILM City & Guilds**; and is a **Registered UK Learning Provider**.
- ▶ **CIC has been assessed and is certified for:**  
***"The provision of professional and international Study, Training and Educational Programs inclusive of Study Materials, Administration, Examinations and Assignments, Assessments and Awards delivered across the Globe."***



# ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE for CIC International Diploma Programs

Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel/fax: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

**Please enrol me for the International Diploma Program(s) which I have ticked ☒ :**

- |  |  |
|--|--|
| <input type="checkbox"/> Accounting & Finance in Business & Management<br><input type="checkbox"/> Administrative, Personal Assistant & Secretarial Duties<br><input type="checkbox"/> Advanced Management & Administration Theory & Practice<br><input type="checkbox"/> Advertising & Public Relations<br><input type="checkbox"/> Asset & Investments Management<br><input type="checkbox"/> Banking & Bank Operations<br><input type="checkbox"/> Business Bookkeeping & Accounting<br><input type="checkbox"/> Business Economics & Commerce<br><input type="checkbox"/> Business English & Letter Writing<br><input type="checkbox"/> Business Entrepreneurship & Organisation<br><input type="checkbox"/> Business Management & Administration<br><input type="checkbox"/> Classroom Management & Psychology for Teachers<br><input type="checkbox"/> Commercial Practice & Law<br><input type="checkbox"/> Communication in Business & Management<br><input type="checkbox"/> Computers & IT in Business & Management<br><input type="checkbox"/> Cost Accounting<br><input type="checkbox"/> Credit Management & Control<br><input type="checkbox"/> Educational Psychology & Administration<br><input type="checkbox"/> Environmental Protection & Management<br><input type="checkbox"/> Essential Everyday English<br><input type="checkbox"/> Events Management<br><input type="checkbox"/> Financial Management<br><input type="checkbox"/> Health & Safety in the Workplace | <input type="checkbox"/> Hotel Operations & Management<br><input type="checkbox"/> Hospitality Industry & Administration<br><input type="checkbox"/> Human Resource & Personnel Management<br><input type="checkbox"/> Insurance: Principles, Practice & Administration<br><input type="checkbox"/> International Business & Trade<br><input type="checkbox"/> International Relations<br><input type="checkbox"/> Leadership & Team Management<br><input type="checkbox"/> Logistics, Materials & Supply Chain Management<br><input type="checkbox"/> Management & Administration<br><input type="checkbox"/> Mass Media & Communication<br><input type="checkbox"/> Office Management & Administration<br><input type="checkbox"/> Organisational Behaviour<br><input type="checkbox"/> Professional English (Everyday & Business Use)<br><input type="checkbox"/> Project Leadership & Management<br><input type="checkbox"/> Public Management & Administration<br><input type="checkbox"/> Purchasing & Resourcing Management<br><input type="checkbox"/> Retail Marketing Management & Customer Relations<br><input type="checkbox"/> Sales Management & Marketing<br><input type="checkbox"/> Stores, Inventory & Warehouse Management<br><input type="checkbox"/> Supervisory Management<br><input type="checkbox"/> Supply Chain Strategy & Organisation<br><input type="checkbox"/> Tourism & Travel Management<br><input type="checkbox"/> Training Management & Employee Development |
|--|--|

## FEES FOR CIC INTERNATIONAL DIPLOMA PROGRAMS

FEES FROM 1st JULY 2020	A FULL PAYMENT ON ENROLMENT OF	or 3 MONTHLY INSTALMENTS* EACH OF
<b>ONE DIPLOMA PROGRAM</b>	£200 or US\$400 or €300	£90 or US\$180 or €135

**FEE PAYMENT DETAILS:** I enclose herewith the sum of:

Either \_\_\_\_\_ being the FULL payment for the Program(s)

OR \_\_\_\_\_ being the first instalment of Fee, and I shall pay the same for the next two months\*.

\* If you choose to pay by instalments you MUST pay an instalment EVERY month to keep your Membership 'valid'

The Fees stated **INCLUDE** the despatch of your personal professional Study Materials, Study Guide, Examination(s) and of your Diploma(s) by **registered airmail post**

**Payment is in the form of:** (Methods of making Fee payments are stated on page 11)

- ☐ Bank Transfer (attach bank receipt); 
 ☐ Bank Draft/IMO; 
 ☐ British Postal Orders; 
 ☐ Currency Notes; 
 ☐ Western Union 10-digit MTCN: \_\_\_\_\_ (attach Western Union receipt); 
 ☐ PayPal; 
 ☐ Credit/Debit Card; 
 ☐ Other: \_\_\_\_\_ (state details and attach receipt)

**My details are** (please write or type **clearly** in **capital letters**):-

**FULL NAME:** Mr/Mrs/Miss/Ms \_\_\_\_\_  
(write or type your full name **exactly** as you wish it to appear on your Diploma Award)

**FULL ADDRESS:** \_\_\_\_\_  
(write or type the **full** and **exact** address to which we should send your Study & Training Materials)

Email address: \_\_\_\_\_ Telephone (include code): \_\_\_\_\_

Have you studied the subject(s) before? If so, give details: \_\_\_\_\_

Practical experience of the subject(s), if any: \_\_\_\_\_

Present employment/post held: \_\_\_\_\_

Special needs, if any: \_\_\_\_\_ Nationality: \_\_\_\_\_ Age: \_\_\_\_\_

**I agree to CIC's Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you were 'introduced' to the College by a Member or Organisation, please state the name or reference number here:

# ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE for CIC Honours Group Diploma Programmes

Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel/fax: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

**Please enrol me for the CIC Honours Group Diploma Programme which I have ticked ☒ :**

- |  |   |
|--|---|
| <input type="checkbox"/> Accounting, Banking & Finance<br><input type="checkbox"/> Administrative Management<br><input type="checkbox"/> Banking, Finance & Management<br><input type="checkbox"/> Business Accounting & Finance<br><input type="checkbox"/> Business Administration<br><input type="checkbox"/> Business Development<br><input type="checkbox"/> Computers & IT Management<br><input type="checkbox"/> Construction & Project Management<br><input type="checkbox"/> English & Communication<br><input type="checkbox"/> Executive & Secretarial Assistance<br><input type="checkbox"/> General Management<br><input type="checkbox"/> Hospitality Management | <input type="checkbox"/> Human Resource Administration<br><input type="checkbox"/> Management & Administration<br><input type="checkbox"/> Management & Leadership<br><input type="checkbox"/> Management & Police Leadership<br><input type="checkbox"/> Management & Workplace Safety<br><input type="checkbox"/> Marketing Administration<br><input type="checkbox"/> Materials & Logistics Management<br><input type="checkbox"/> Procurement & Supply Management<br><input type="checkbox"/> Project Management<br><input type="checkbox"/> Retail Management & Administration<br><input type="checkbox"/> Security Management & Administration<br><input type="checkbox"/> Transport & Logistics Management |
|--|---|

## FEES FOR CIC HONOURS GROUP DIPLOMA PROGRAMMES

FEES FROM 1st JULY 2020	A FULL PAYMENT ON ENROLMENT OF	or 4 MONTHLY INSTALMENTS* EACH OF
<b>AN HONOURS DIPLOMA</b>	<b>£760 or US\$1,520 or €1,180</b>	<b>£210 or US\$420 or €315</b>

£ = British Pounds; US\$ = United States Dollars; € = Euro

**PAYMENT DETAILS:** I enclose herewith the sum of:

Either \_\_\_\_\_ being the FULL payment for the Programme

OR \_\_\_\_\_ being the first instalment of Fee, and I shall pay the same for the next three months\*.

\* If you choose to pay by instalments you MUST pay an instalment EVERY month to keep your Membership 'valid'

The Fees stated **INCLUDE** the despatch of your personal professional Study Materials, Study Guide, Examination(s) and of your Honours Diploma by **registered airmail post**

**Payment is in the form of:**

(Methods of making Fee payments are stated on page 11)

- ☐ Bank Transfer (attach bank receipt); 
 ☐ Bank Draft/IMO; 
 ☐ British Postal Orders; 
 ☐ Currency Notes; 
 ☐ Western Union 10-digit MTCN: \_\_\_\_\_ (attach Western Union receipt); 
 ☐ PayPal; 
 ☐ Credit/Debit Card; 
 ☐ Other: \_\_\_\_\_ (state details and attach receipt)

**My details are** (please write or type **clearly** in **capital letters**):-

**FULL NAME:** Mr/Mrs/Miss/Ms \_\_\_\_\_

(write or type your full name **exactly** as you wish it to appear on your Honours Group Diploma Award)

**FULL ADDRESS:** \_\_\_\_\_

(write or type the **full** and **exact** address to which we should send your Study & Training Materials)

Email address: \_\_\_\_\_ Telephone (include code): \_\_\_\_\_

Have you studied the subject(s) before? If so, give details: \_\_\_\_\_

Practical experience of the subject(s), if any: \_\_\_\_\_

Present employment/post held: \_\_\_\_\_

Special needs, if any: \_\_\_\_\_ Nationality: \_\_\_\_\_ Age: \_\_\_\_\_

**I agree to CIC's Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you were 'introduced' to the College by a Member or Organisation, please state the name or reference number here:

Notes: This Enrolment Form is for a 'complete' Honours Diploma Programme (which comprises 4 'Qualifying Programs') and results in 5 Diplomas being awarded - a Diploma for each 'Qualifying Program', AND the Honours Diploma.

# ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE for the Baccalaureate Programme

Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel/fax: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

**Please enrol me for the Baccalaureate Programme and Specialisation ticked ☒ :**

- |   |  |
|---|--|
| <input type="checkbox"/> <b>Business Administration</b><br><input type="checkbox"/> <b>Commerce &amp; Administration</b><br><input type="checkbox"/> <b>Computers &amp; IT Management &amp; Administration</b><br><input type="checkbox"/> <b>Economics, Business &amp; Administration</b><br><input type="checkbox"/> <b>Education Leadership &amp; School Administration</b><br><input type="checkbox"/> <b>English &amp; Administration</b><br><input type="checkbox"/> <b>Environmental Management &amp; Administration</b><br><input type="checkbox"/> <b>Financial Administration</b><br><input type="checkbox"/> <b>Hospitality Administration</b> | <input type="checkbox"/> <b>Human Resource Administration</b><br><input type="checkbox"/> <b>HR &amp; Occupational Health &amp; Safety Administration</b><br><input type="checkbox"/> <b>Insurance &amp; Risk Administration</b><br><input type="checkbox"/> <b>Management &amp; Administration</b><br><input type="checkbox"/> <b>Management, Business &amp; Administration</b><br><input type="checkbox"/> <b>Marketing Administration</b><br><input type="checkbox"/> <b>Materials &amp; Logistics Administration</b><br><input type="checkbox"/> <b>Project Administration</b><br><input type="checkbox"/> <b>Other</b> (if agreed in advance) _____ |
|---|--|

## FEES FOR A BACCALAUREATE PROGRAMME

FEES FROM 1st JULY 2020	A FULL PAYMENT ON ENROLMENT OF	or 2 INSTALMENTS* EACH OF	or 8 MONTHLY INSTALMENTS* EACH OF
<b>BACCALAUREATE</b>	<b>£1,350 or US\$2,700 or €2,100</b>	<b>£750 or US\$1,500 or €1,125</b>	<b>£220 or US\$440 or €330</b>

£ = British Pounds; US\$ = United States Dollars; € = Euro

**PAYMENT DETAILS:** I enclose herewith the sum of:

Either \_\_\_\_\_ being the **FULL** payment for the Programme

OR \_\_\_\_\_ being the first of two instalments of Fee, and I shall pay the second within six months\*

OR \_\_\_\_\_ being the first of eight instalments of Fee, and I shall pay the same for the next seven months\*

\*If you choose to pay by instalments you **MUST** pay instalments as scheduled to keep your Membership 'valid'

The Fees stated **INCLUDE** the despatch of your personal professional Study Materials, Study Guide, Examination(s) and of your Baccalaureate by **registered airmail post**

**Payment is in the form of:**

(Methods of making Fee payments are stated on page 11)

- ☐ **Bank Transfer** (attach bank receipt); 
 ☐ **Bank Draft/IMO**; 
 ☐ **British Postal Orders**; 
 ☐ **Currency Notes**;  
☐ **Western Union 10-digit MTCN**: \_\_\_\_\_ (attach Western Union receipt); 
 ☐ **PayPal**;  
☐ **Credit/Debit Card**; 
 ☐ **Other**: \_\_\_\_\_ (state details and attach receipt)

**My details are** (please write or type **clearly** in **capital letters**):-

**FULL NAME:** Mr/Mrs/Miss/Ms \_\_\_\_\_

(write or type your full name **exactly** as you wish it to appear on your Baccalaureate Award)

**FULL ADDRESS:** \_\_\_\_\_

(write or type the **full** and **exact** address to which we should send your Study & Training Materials)

Email address: \_\_\_\_\_ Telephone (include code): \_\_\_\_\_

Have you studied the subject(s) before? If so, give details: \_\_\_\_\_

Practical experience of the subject(s), if any: \_\_\_\_\_

Present employment / work experience: \_\_\_\_\_

Qualifications held (certificates, diplomas, degrees - awarded on examination success - attach copies/transcripts if available): \_\_\_\_\_

Special needs, if any: \_\_\_\_\_ Nationality: \_\_\_\_\_ Age: \_\_\_\_\_

**I agree to CIC's Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you were 'introduced' to the College by a Member or Organisation, please state the name or reference number here: \_\_\_\_\_

# ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE for the CIC Executive Business Administration Programme

Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel/fax: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

**Please enrol me for the Executive Business Administration (EBA) Programme Specialisation ticked ☒:**

- |   |   |
|---|---|
| <input type="checkbox"/> <b>Accounting Administration</b><br><input type="checkbox"/> <b>Banking &amp; Finance Administration</b><br><input type="checkbox"/> <b>Business Administration</b><br><input type="checkbox"/> <b>Commerce &amp; Administration</b><br><input type="checkbox"/> <b>Communication &amp; Media Administration</b><br><input type="checkbox"/> <b>Construction Management &amp; Administration</b><br><input type="checkbox"/> <b>Economics &amp; Administration</b><br><input type="checkbox"/> <b>Education Administration &amp; School Leadership</b><br><input type="checkbox"/> <b>English &amp; Administration</b><br><input type="checkbox"/> <b>Finance &amp; Investment Administration</b><br><input type="checkbox"/> <b>Hospital Management &amp; Health Administration</b><br><input type="checkbox"/> <b>Hospitality &amp; Events Administration</b><br><input type="checkbox"/> <b>Human Resource Administration</b> | <input type="checkbox"/> <b>International Business &amp; Administration</b><br><input type="checkbox"/> <b>International Relations &amp; Administration</b><br><input type="checkbox"/> <b>IT Systems &amp; Database Administration</b><br><input type="checkbox"/> <b>Leadership, Strategy &amp; Administration</b><br><input type="checkbox"/> <b>Management &amp; Administration</b><br><input type="checkbox"/> <b>Marketing Administration</b><br><input type="checkbox"/> <b>Materials &amp; Logistics Administration</b><br><input type="checkbox"/> <b>Project Management &amp; Administration</b><br><input type="checkbox"/> <b>Public Policy &amp; Administration</b><br><input type="checkbox"/> <b>Teaching English &amp; Education Administration</b><br><input type="checkbox"/> <b>Training &amp; Development Administration</b><br><input type="checkbox"/> <b>Transport Management &amp; Administration</b><br><input type="checkbox"/> <b>Other</b> (if agreed in advance) _____ |
|---|---|

## FEES FOR AN EXECUTIVE BUSINESS ADMINISTRATION (EBA) PROGRAMME

FEES FROM 1st JULY 2020	A FULL PAYMENT ON ENROLMENT OF	or 3 INSTALMENTS* EACH OF	or 12 MONTHLY INSTALMENTS* EACH OF
<b>EBA</b>	£2,025 or US\$4,050 or €2,990	£750 or US\$1,500 or €1,125	£220 or US\$440 or €330

**PAYMENT DETAILS:** I enclose herewith the sum of:

The Fees stated **INCLUDE** the despatch of your personal professional Study Materials, Study Guide, Examination(s) and of your EBA Award by **registered airmail post**

Either \_\_\_\_\_ being the **FULL** payment for the Programme

OR \_\_\_\_\_ being the first of three instalments of Fee, the second and third payable every six months\*

OR \_\_\_\_\_ being the first of twelve instalment of Fee, and I shall pay the same for the next eleven months\*  
 \*If you choose to pay by instalments you **MUST** pay instalments as scheduled to keep your Membership 'valid'

**Payment is in the form of:**

(Methods of making Fee payments are stated on page 11)

- ☐ **Bank Transfer** (attach bank receipt); 
 ☐ **Bank Draft/IMO**; 
 ☐ **British Postal Orders**; 
 ☐ **Currency Notes**;  
☐ **Western Union 10-digit MTCN:** \_\_\_\_\_ (attach Western Union receipt); 
 ☐ **PayPal**;  
☐ **Credit/Debit Card**; 
 ☐ **Other:** \_\_\_\_\_ (state details and attach receipt)

**My details are** (please write or type **clearly** in **capital letters**):-

**FULL NAME:** Mr/Mrs/Miss/Ms \_\_\_\_\_

(write or type your full name **exactly** as you wish it to appear on your EBA Award)

**FULL ADDRESS:** \_\_\_\_\_

(write or type the **full** and **exact** address to which we should send your Study & Training Materials)

Email address: \_\_\_\_\_ Telephone (include code): \_\_\_\_\_

Have you studied the subject(s) before? If so, give details: \_\_\_\_\_

Practical experience of the subject(s), if any: \_\_\_\_\_

Present employment / work experience: \_\_\_\_\_

Qualifications held (certificates, diplomas, degrees - awarded on examination success - attach copies/transcripts if available): \_\_\_\_\_

Special needs, if any: \_\_\_\_\_ Nationality: \_\_\_\_\_ Age: \_\_\_\_\_

**I agree to CIC's Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you were 'introduced' to the College by a Member or Organisation, please state the name or reference number here:

# ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE for CIC 'Mastery of Management' Graduate Diploma Programs

Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel/fax: +44 (0)1534 485485 Email: learn@cambridgegetraining.com Website: www.cambridgecollege.co.uk

**Please enrol me for the CIC Mastery of Management Graduate Diploma Program(s) I have ticked ☒:**

- |   |   |
|---|---|
| <input type="checkbox"/> <b>Business Finance &amp; Investment</b><br><input type="checkbox"/> <b>Business Law</b><br><input type="checkbox"/> <b>Corporate Strategy, Policy &amp; Planning</b><br><input type="checkbox"/> <b>Events Management</b> (Tourism, Business & Sport)<br><input type="checkbox"/> <b>Financial Accounting</b><br><input type="checkbox"/> <b>Financial Strategy &amp; Decisions</b><br><input type="checkbox"/> <b>International Marketing</b><br><input type="checkbox"/> <b>International Relations &amp; Politics</b><br><input type="checkbox"/> <b>Management Accounting</b> | <input type="checkbox"/> <b>Management &amp; Leadership</b><br><input type="checkbox"/> <b>Management of Human Resources</b><br><input type="checkbox"/> <b>Managerial Economics</b><br><input type="checkbox"/> <b>Marketing Strategy</b><br><input type="checkbox"/> <b>Money, Banking &amp; Financial Systems</b><br><input type="checkbox"/> <b>Operations &amp; Quality Management</b><br><input type="checkbox"/> <b>Organisational Design &amp; Behaviour</b><br><input type="checkbox"/> <b>Organisational Understanding &amp; Development</b><br><input type="checkbox"/> <b>Real Estate (Property) Management</b> |
|---|---|

## FEES FOR CIC MASTERY OF MANAGEMENT GRADUATE DIPLOMA PROGRAMS

FEES FROM 1st JULY 2020	<b>A FULL PAYMENT ON ENROLMENT OF</b>
<b>ONE MASTERY OF MANAGEMENT GRADUATE DIPLOMA PROGRAM</b>	<b>£240 or US\$480 or €360</b>
<b>TWO MASTERY OF MANAGEMENT GRADUATE DIPLOMA PROGRAMS</b>	<b>£480 or US\$960 or €720</b>

£ = British Pounds; US\$ = United States Dollars; € = Euro  
(Instalment Terms are NOT available for Mastery of Management Graduate Diploma Programs)

### PAYMENT DETAILS:

I enclose herewith the sum of: \_\_\_\_\_  
being the **FULL** cost of the Program(s).

The Fees stated **INCLUDE** the despatch of your professional Study Materials, Study Guide, Examination(s) and your MM Graduate Diploma(s) by **registered airmail**

### Payment is in the form of:

(Methods of making Fee payments are stated on page 11)

- ☐ **Bank Transfer** (attach bank receipt); 
 ☐ **Bank Draft/IMO**; 
 ☐ **British Postal Orders**; 
 ☐ **Currency Notes**;  
☐ **Western Union 10-digit MTCN**: \_\_\_\_\_ (attach Western Union receipt); 
 ☐ **PayPal**;  
☐ **Credit/Debit Card**; 
 ☐ **Other**: \_\_\_\_\_ (state details and attach receipt)

**My details are** (please write or type **clearly** in **capital letters**):-

**FULL NAME:** Mr/Mrs/Miss/Ms \_\_\_\_\_  
(write or type your full name **exactly** as you wish it to appear on your Mastery of Management Graduate Diploma Award)

**FULL ADDRESS:** \_\_\_\_\_  
(write or type the **full** and **exact** address to which we should send your Study & Training Materials)

Email address: \_\_\_\_\_ Telephone (include code): \_\_\_\_\_

Have you studied the subject(s) before? If so, give details: \_\_\_\_\_

Practical experience of the subject(s), if any: \_\_\_\_\_

Present employment / work experience\*\*: \_\_\_\_\_

Qualifications held/standard of education\*\*: \_\_\_\_\_

Special needs, if any: \_\_\_\_\_ Nationality: \_\_\_\_\_ Age: \_\_\_\_\_

**I agree to CIC's Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you were 'introduced' to the College by a Member or Organisation, please state the name or reference number here:

*Note: Mastery of Management Graduate Diploma Programs are suitable for managers, administrators, professionals and executives, and/or those who hold a CIC Honours Diploma or a higher/advanced award, or an equivalent qualification.*

# ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE

## Executive Mastery of Business Administration (EMBA) Programme

Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel/fax: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

**Please enrol me for the CIC EMBA Programme with the Specialisation which I have ticked ☒:**

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Accounting &amp; Management</b>              | <input type="checkbox"/> <b>Leadership &amp; Management</b>             |
| <input type="checkbox"/> <b>Business Management</b>                      | <input type="checkbox"/> <b>Logistics &amp; Supply Chain Management</b> |
| <input type="checkbox"/> <b>Financial Management</b>                     | <input type="checkbox"/> <b>Marketing Management</b>                    |
| <input type="checkbox"/> <b>Hospitality Management</b>                   | <input type="checkbox"/> <b>Organisational Management</b>               |
| <input type="checkbox"/> <b>Human Resource Management</b>                | <input type="checkbox"/> <b>Project Management</b>                      |
| <input type="checkbox"/> <b>International Business &amp; Management</b>  | <input type="checkbox"/> <b>Strategic Management</b>                    |
| <input type="checkbox"/> <b>International Relations &amp; Management</b> | <input type="checkbox"/> <b>Other (if agreed in advance)</b> _____      |

### FEES FOR THE EMBA PROGRAMME

FEES FROM 1st JULY 2020	A FULL PAYMENT ON ENROLMENT OF	or 3 INSTALMENTS* EACH OF	or 10 MONTHLY INSTALMENTS* EACH OF
<b>EMBA</b>	<b>£2,500 or US\$5,000 or €3,750</b>	<b>£895 or US\$1,790 or €1,275</b>	<b>£320 or US\$640 or €480</b>

£ = British Pounds; US\$ = United States Dollars; € = Euro

**PAYMENT DETAILS:** I enclose herewith the sum of:

Either \_\_\_\_\_ being the FULL payment for the Programme

OR \_\_\_\_\_ being the first of three instalments of Fee, the next two payable every six months\*

OR \_\_\_\_\_ being the first of ten instalments of Fee, and I shall pay the same for the next nine months\*.

\* If you choose to pay by instalments you MUST pay instalments as scheduled to keep your Membership 'valid'

Payment is in the form of:

(Methods of making Fee payments are stated on page 11)

- ☐ **Bank Transfer** (attach bank receipt); 
 ☐ **Bank Draft/IMO**; 
 ☐ **British Postal Orders**; 
 ☐ **Currency Notes**; 
 ☐ **Western Union 10-digit MTCN**: \_\_\_\_\_ (attach Western Union receipt); 
 ☐ **PayPal**; 
 ☐ **Credit/Debit Card**; 
 ☐ **Other**: \_\_\_\_\_ (state details and attach receipt)

**My details are** (please write or type **clearly** in **capital letters**):-

**FULL NAME:** Mr/Mrs/Miss/Ms \_\_\_\_\_

(write or type your full name **exactly** as you wish it to appear on your EMBA Award)

**FULL ADDRESS:** \_\_\_\_\_

(write or type the **full** and **exact** address to which we should send your Study & Training Materials)

Email address: \_\_\_\_\_ Telephone (include code): \_\_\_\_\_

Have you studied the subject(s) before? If so, give details: \_\_\_\_\_

Practical experience of the subject(s), if any: \_\_\_\_\_

Present employment / work experience: \_\_\_\_\_

Qualifications held (certificates, diplomas, degrees - awarded on examination success - attach copies/transcripts if available): \_\_\_\_\_

Special needs, if any: \_\_\_\_\_ Nationality: \_\_\_\_\_ Age: \_\_\_\_\_

I agree to CIC's Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you were 'introduced' to the College by a Member or Organisation, please state the name or reference number here:

Note 1: To gain a second EMBA award with a second Specialisation, only 2 or 3 additional Subjects need to be studied.

# ENROLMENT/REGISTRATION FORM FOR STUDY & TRAINING WITH CAMBRIDGE INTERNATIONAL COLLEGE Executive Mini MBA Course

Attique House, St Brelade, Jersey, JE3 8FP, Britain.

Tel/fax: +44 (0)1534 485485 Email: learn@cambridgetraining.com Website: www.cambridgecollege.co.uk

**Please enrol me for the CIC Executive Mini MBA Course**

FEES FROM 1st JULY 2020	A FULL PAYMENT ON ENROLMENT OF
<b>Executive Mini MBA Course</b>	<b>£400 or US\$800 or €600</b>

## PAYMENT DETAILS:

I enclose herewith the sum of: \_\_\_\_\_  
being the FULL cost of the Course.

The Fees stated **INCLUDE** the despatch of your professional Study Materials, Study Guide, Examination and your Executive Mini MBA Award by **registered airmail post**

Payment is in the form of:

(Methods of making Fee payments are stated on page 11)

- ☐ **Bank Transfer** (attach bank receipt); ☐ **Bank Draft/IMO**; ☐ **British Postal Orders**; ☐ **Currency Notes**;  
☐ **Western Union 10-digit MTCN**: \_\_\_\_\_ (attach Western Union receipt); ☐ **PayPal**;  
☐ **Credit/Debit Card**; ☐ **Other**: \_\_\_\_\_ (state details and attach receipt)

*My details are* (please write or type **clearly** in **capital letters**):-

**FULL NAME:** Mr/Mrs/Miss/Ms \_\_\_\_\_

(write or type your full name **exactly** as you wish it to appear on your Executive Mini MBA Award)

**FULL ADDRESS:** \_\_\_\_\_

(write or type the **full** and **exact** address to which we should send your Study & Training Materials)

Email address: \_\_\_\_\_ Telephone (include code): \_\_\_\_\_

Practical experience of the subject(s), if any: \_\_\_\_\_

Present employment / work experience: \_\_\_\_\_

Previous studies, qualifications held: \_\_\_\_\_

Special needs, if any: \_\_\_\_\_ Nationality: \_\_\_\_\_ Age: \_\_\_\_\_

I agree to CIC's Terms and Conditions of Enrolment/Registration for Study & Training as set out on page 2.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you were 'introduced' to the College by a Member or Organisation, please state the name or reference number here:

**Join the hundreds of thousands of successful men and women worldwide who have studied with the College, and who have successfully gained valuable awards and achieved great careers.**



### **Abubakar Mohammed:**

"I am very happy I have a new job. With the knowledge I learned from CIC it was easy to answer the interview questions. I am very glad and proud of CIC."

### **Joana Khamis:**

"CIC is an International College that gives global recognition. I gained new knowledge, promotion and an excellent salary with my certificate."

### **Kamya Joseph:**

"I completed CIC studies and now work as a Chief Accountant, with a second job as a University Lecturer. I will always treasure my knowledge from CIC."

### **Wayi Phillip:**

"CIC gave me the opportunity to achieve a Diploma and a job as a supervisor. My life has changed. The first class study materials are summarised and easy to understand."



# ENROLLING AS A MEMBER FOR CIC STUDY & TRAINING

## THE PROCESS IS SIMPLE AND STRAIGHTFORWARD - ALL THE COLLEGE REQUIRES IS YOUR ENROLMENT FORM (OR ENROLMENT DETAILS) AND A FEE PAYMENT

Complete the appropriate Enrolment/Registration Form fully and in CAPITAL LETTERS and then:

- ▶ Send it by registered post or courier, WITH your Fee payment details to the College HQ in Britain
- ▶ **OR** scan and email your Enrolment Form and Fee payment details to: [learn@cambridgetraining.com](mailto:learn@cambridgetraining.com)
- ▶ **OR** you can enrol/register online through our website: [www.cambridgecollege.co.uk](http://www.cambridgecollege.co.uk)

### YOU MAY SEND YOUR FEE PAYMENT TO CIC BY ANY OF THESE METHODS:

**BY BANK TRANSFER:** direct to one of our Bank Accounts:

**Account Name:** Services to Management (for Cambridge International College)

**Bank Details:** HSBC Bank plc, Jersey St Helier Branch, Britain

**For transfers in British Pounds (GB£) send to:**

Account Number: 32144670, Sort Code: 402534

Swift/BIC: MIDLGB22, IBAN: GB35 MIDL 4025 3432 1446 70

**For transfers in US Dollars (US\$) send to:**

Account Number: 68294583, Sort Code: 400515

Swift/BIC: MIDLGB22, IBAN: GB59 MIDL 4005 1568 2945 83

**For transfers in Euros (€) send to:**

Account Number: 68343364, Sort Code: 400515

Swift/BIC: MIDLGB22, IBAN: GB38 MIDL 4005 1568 3433 64

**BY ON-LINE BANKING:** If you have a bank account which offers "on-line banking", you can make a transfer to one of the College bank accounts - the details are as stated above.

For either Bank Transfer or On-line banking, post or email your Enrolment Form to the College in Britain with the bank receipt. Ensure you pay all charges and add £20 or US\$40 or €30 to cover intermediary bank transfer charges; CIC can only credit you with the amount CIC actually receives.

**BY WESTERN UNION:** You can give your local Western Union Agent money in British Pounds (£), US Dollars (US\$), Euros (€), or your local currency to transfer to CIC. CIC will receive your payment in British Pounds, US Dollars or Euros. You can transfer your payment through Western Union:-

by 'Quick Pay' service (the best and quickest method to use to:

Account Name: **Services to Management**

Code City: **SMCOLLEGE,UK** Account No: **AUK040697**

or by 'Will Call' service: to use this service you MUST first contact CIC for transfer and receiver details.

(Note, please use the "Quick Pay" service if it is available.)

Whichever Western Union method is used, send your Enrolment Form with the Western Union receipt to CIC in Jersey, Britain, stating clearly the 10-digit Money Transfer Control Number and the name of the "sender".

**MONEYGRAM:** You may only send a fee by MoneyGram AFTER CIC has given you authorisation AND confirmed the name of the receiver to whom the payment should be sent.

**BY BANK DRAFT OR INTERNATIONAL MONEY ORDER:**

These must be to 'Cambridge International College' and must be in **British Pounds** or **US Dollars**. A British Pounds draft/IMO must be drawn on a bank in London (England); a US Dollars draft/IMO must be drawn on a bank in New York (USA). US\$ drafts/IMOs must be for at least US\$200.

**BY DAHABSHIIL MONEY TRANSFER:** A Dahabshiil Agent can send your payment to the College. You can pay the Dahabshiil Agent in your 'local' currency (or British Pounds, US Dollars or Euros). Address the transfer to:

**Beneficiary: David Simon Lawson Destination: Britain Mobile/cellphone: +44 77977 13999**

Post, or scan and email your details with the Dahabshiil receipt to the College. The 'sender' must show ID to the Dahabshiil Agent to validate the transfer. Ensure the Mobile/cellphone number is stated.

**CURRENCY NOTES:** You may send British Pounds (GB£), United States Dollars (US\$), or Euros (€).

**BY PAYPAL:** You can pay your Fee via PayPal on the College website; click the "Add to Basket" button on the webpage of the chosen course(s) and follow the instructions.

PayPal also allows you to send your fee using your debit or credit card, bank payment or PayPal account to: [registrar@cambridgetraining.com](mailto:registrar@cambridgetraining.com)

**BY CREDIT/DEBIT CARD:** All payments will be in British Pounds. The best, fastest and safest way to pay using your credit or debit card is through the CIC website: you will need to click on the "Add to Basket" button on the page of the course(s) to be enrolled for, then follow the instructions.

Alternatively you can send to CIC a signed letter which states your credit/debit card number and expiry date, your name, postal and email address, and the amount to be paid, WITH a copy of the front and back of the card (the card MUST be signed on the signature strip) and it must be your own personal card.

**BRITISH POSTAL ORDERS:** Only British Postal Orders to 'Cambridge International College' can be accepted.

**RELATIVES/FRIENDS/SPONSORS/EMPLOYERS:**

You may arrange for your relatives, friends, sponsors or employers to send your completed Enrolment/Registration Form and your Fee payment to the College in Jersey, Britain.



**Ali Al Mohammed (Leadership):**

"CIC lead me to success. After graduating I was promoted to Executive Manager. I recommend CIC to enrich management skills."



**Jilda Kvaratskhelia (Economics):**

"After completing the CIC Diploma I now hold the position of Bank Manager, with self-confidence and a professional approach."



**Andrew Onyango (Accounting):**

"When I completed my Course my salary was increased by over 50% and I have been confirmed in a new position of Chief Cashier."

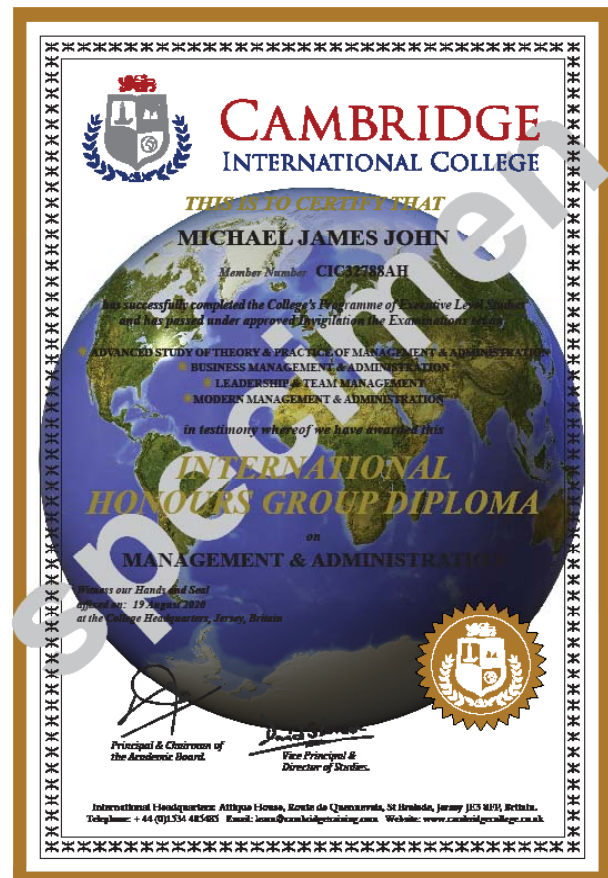
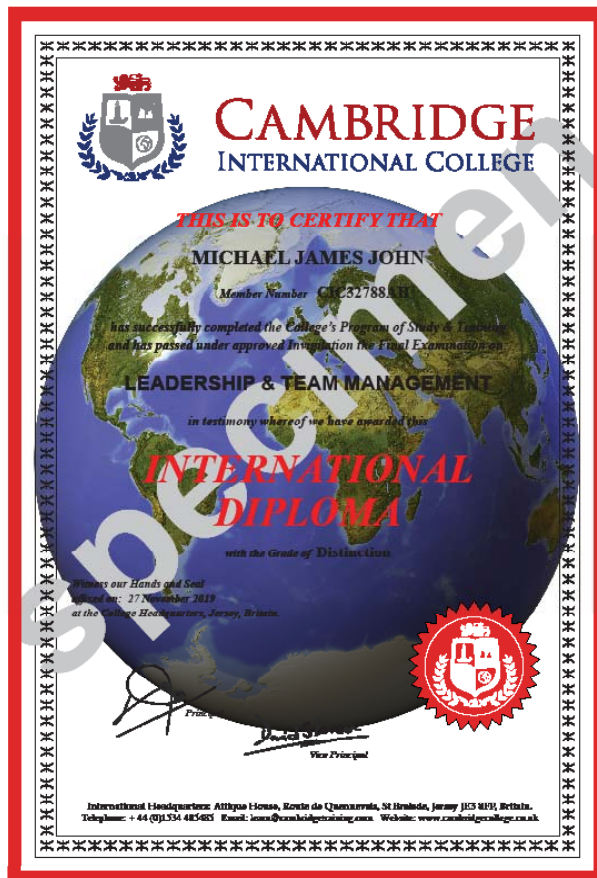


**Alice Beno (Finance):**

"The course helped me a lot to start up my business and succeed in my work place. I appreciated the excellent course outline."

# YOU CAN SOON BE THE HOLDER OF YOUR OWN VALUABLE DIPLOMA, EBA, EMBA OR OTHER CIC AWARD

INVEST IN YOUR FUTURE: ADVANCE YOUR KNOWLEDGE, ABILITY AND QUALIFICATIONS



**We look forward to Celebrating YOUR Success and Graduation soon!**

Professional study, training and education with  
**Cambridge International College**  
gives YOU the opportunity of achieving

- ✳ **GLOBALLY RECOGNISED AWARDS**
- ✳ **PROMOTION & ADVANCEMENT**
- ✳ **REWARDING JOBS & HIGH PAY**
- ✳ **KNOWLEDGE, SKILL, ABILITY**
- ✳ **CONFIDENCE & RESPECT**
- ✳ **SUCCESSFUL CAREERS**

with study from a professional,  
experienced, accredited  
international British College,  
wherever in the world you live.



Cambridge International College provides  
***everything you need for success***

- ✳ All Study Materials are provided
- ✳ Flexible distance-learning - study at your pace
- ✳ Enrol on any day of the year
- ✳ Learn quickly, progress rapidly, graduate successfully



**CAMBRIDGE**  
INTERNATIONAL COLLEGE  
[www.cambridgecollege.co.uk](http://www.cambridgecollege.co.uk)