



# CAMBRIDGE INTERNATIONAL COLLEGE

THE BRITISH INTERNATIONAL COLLEGE OF PROFESSIONAL MANAGEMENT

Professional Study & Training for Successful Careers

International HQ: Attique House, Route de Quennevais, St Brelade, Jersey JE3 8FP, Britain.

+ 44 1534 485485 @learn@cambridgetraining.com cambridgecollege.co.uk

## OFFICIAL RECOGNITION & APPROVAL OF CIC PROGRAMMES by ILM CITY & GUILDS

AND

### YOUR OPPORTUNITY TO GAIN AN ILM CITY & GUILDS CERTIFICATE IN ADDITION TO YOUR CIC AWARD

Cambridge International College is recognised worldwide as an accredited, approved British College. One of the British Awarding Bodies which approves and recognises CIC and CIC programmes is the ILM CITY & GUILDS.

CIC holds ILM CITY & GUILDS 'Approved Provider' status which means that you may - if you want and choose - be awarded an additional **ILM Certificate** for the Subject in which you have gained a Cambridge International College Diploma or Award; the application form is on page 2.



### ILM CITY & GUILDS APPROVAL OF CIC PROGRAMMES

- \* Cambridge International College Programmes are **Recognised** and **approved** by ILM City & Guilds - a Recognised stamp of approval.
- \* CIC is confirmed as an **Approved Provider of Recognised programmes**.
- \* CIC is approved to offer its Recognized Programmes around the world.
- \* CIC's **Recognised programmes** provide a globally recognised mark of quality.
- \* You can be assured that CIC's Recognised programmes have been assessed against and meet the quality standards for:
  - Programme design, aims, learning outcomes and content;
  - Programme management and resources, staff, delivery and procedures
  - Quality assurance, assessment, data management, evaluation
  - Learner (Members / student) experience, induction, communication
- \* ILM City & Guilds's vision is to improve standards of leadership and management and capability in men and women through recognition of high-quality leadership and management programmes, awards and services. The aim is for programmes to enable learners (whether already managers or not) to apply their knowledge, skills and awareness in the workplace, to support development, and bring real benefits to their employers and organizations.
- \* ILM City & Guilds Recognition and approval of CIC Programmes gives employers additional assurance that CIC programmes are developed, tested and delivered to high standards. Learners also receive additional confidence that they are qualified to perform to industry standards.

*(Pictured left: CIC's Vice Principal with the ILM City & Guilds 'Approved Provider' Certificate, issued in recognition of CIC's high quality programmes.)*



## Application Form for an ILM City & Guilds Certificate for a CIC Regognised Programme

Send this completed Form and your payment to CIC at:  
Attique House, St Brelade, Jersey, JE3 8FP, Britain.

The Fee is **£80** for an ILM City & Guilds Certificate for a CIC Programme which has been successfully completed and for which a **CIC Diploma** or **Award** has been gained; this charge includes the registered airmail dispatch of the Certificate(s) to you.

ILM City & Guilds Certificates may be requested for the CIC awards of:

- ☐ **Diplomas**
- ☐ **Higher Business Administration** (for **CIC Honours Diploma** and **Baccalaureate** programmes)
- ☐ **Executive Business Administration**
- ☐ **Executive Mastery of Business Management & Administration**

Please tick and complete the appropriate category below:

- ☐ I am **currently enrolling** for the CIC Program(s) ticked below, and I enclose the amount of \_\_\_\_\_ being payment for the award of the additional ILM City & Guilds Certificate(s)
- ☐ I am **already enrolled for** the CIC Program(s) ticked below, and I enclose the amount of \_\_\_\_\_ being payment for the award of the additional ILM City & Guilds Certificate(s)
- ☐ I **already hold** the CIC Award ticked below, and I enclose the amount of \_\_\_\_\_ being payment for the award of the additional ILM City & Guilds Certificate(s)

My name: \_\_\_\_\_

CIC Member/Graduate Number	Program the ILM City & Guilds Certificate is requested for:

**FORM OF PAYMENT** (see page 3 and 4 - please tick box):

- ☐ Bank Transfer / On-line bank transfer   ☐ Bankers Draft   ☐ Currency Notes
- ☐ Western Union 'Quick Pay' Transfer no. \_\_\_\_\_ (10 digits)
- ☐ Other: \_\_\_\_\_

Name and postal address to which your ILM City & Guilds Certificate(s) should be posted:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email address: \_\_\_\_\_ Date of birth: \_\_\_\_\_ Gender: Male/Female

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



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## YOU MAY SEND YOUR PAYMENT TO CIC BY ANY OF THESE METHODS:

### BY BANK TRANSFER:

You can send your payment directly to one of our 'receive only' Bank Accounts:

**Account Name:** Services to Management (for Cambridge International College)

**Bank:** HSBC Bank plc, Jersey St Helier Branch, Britain

**For transfers in British Pounds (GB£) send to:**

Account Number: 32144670, Sort Code: 402534

Swift: MIDLGB22, IBAN: GB35MIDL40253432144670

**For transfers in US Dollars (US\$) send to:**

Account Number: 68294583, Sort Code: 400515

Swift: MIDLGB22, IBAN: GB59MIDL40051568294583

**For transfers in Euros (€) send to:**

Account Number: 68343364, Sort Code: 400515

Swift: MIDLGB22, IBAN: GB38MIDL40051568343364

### BY ON-LINE BANKING:

If you have a bank account which offers "on-line banking", you can make a transfer to one of the College's bank accounts - the details are stated above in the "By Bank Transfer" section.

For either Bank Transfer or On-line banking, post or email your Form to the College in Britain with the bank receipt. Ensure you pay all charges and add £20 or US\$40 or €30 to cover intermediary bank transfer charges; CIC can only credit you with the amount CIC actually receives.

### BY WESTERN UNION:

You can give your local Western Union Agent money in British Pounds (£), US Dollars (US\$), Euros (€), or your local currency to transfer to CIC. CIC will receive your payment in British Pounds. You can transfer your payment through Western Union by:-

**'Quick Pay'** service (the best, quickest method to use) to:

Account Name: **Services to Management**

CodeCity: **SMCOLLEGE,UK** AccountNo: **AUK040697**

or by **'Will Call'** service: to use this service you MUST first contact CIC for transfer and receiver details.

(Note, you should only try to use the "Will Call" service if the "Quick Pay" service is not available)

or by **'Global Pay for Students'** service:

Western Union will process your fee payment and send it quickly to CIC. See the CIC website 'How to Pay Fees' page or contact CIC by email for information.

### BANK DRAFT/INTERNATIONAL MONEY ORDER:

These must be payable to '**Cambridge International College**' and must be in **British Pounds**. A draft/IMO in British Pounds must be drawn on a bank in London, England. (Drafts or IMO's in other currencies cannot be accepted.)

### BY DAHABSHIIL MONEY TRANSFER:

You can pay your Dahabshiil Agent in British Pounds, US Dollars, Euros or your local currency. Your Dahabshiil money transfer should be sent with these details:

**Beneficiary: David Simon Lawson** Destination: **Britain**  
Contact details/telephone: + **44 77977 13999**

Scan and email, post or fax your Enrolment Form WITH the Dahabshiil receipt to the College in Britain. The 'sender' must show ID to the Dahabshiil Agent to validate the transfer. Ensure the Mobile/cellphone number is stated.

### CURRENCY NOTES:

You may send British Pounds (GB£), United States Dollars (US\$), or Euros (€).

### BY PAYPAL:

You can pay your Fee via PayPal using your debit or credit card, bank payment or PayPal account to: **registrar@cambridgetraining.com**

### BY CREDIT/DEBIT CARD:

All payments will be in British Pounds. You can send to CIC a signed letter which states your credit/debit card number and expiry date, your name, postal and email address, and the amount to be paid, WITH a copy of the front and back of the card (the card MUST be signed on the signature strip) and it must be your own personal card. OR, you can ask CIC to end you a credit/debit card payment authorisation form.

### MONEYGRAM:

You may only send a fee by MoneyGram AFTER CIC has given you authorisation AND has confirmed the name of the person (the receiver) to whom the payment should be sent.

### RELATIVES/FRIENDS/SPONSORS/EMPLOYERS:

Whether overseas or in your country, you may also arrange for your relatives, friends, sponsors or employers to send your completed Enrolment/Registration Form and your Fee payment to the College in Jersey, Britain.