



CAMBRIDGE INTERNATIONAL COLLEGE

THE BRITISH INTERNATIONAL COLLEGE OF PROFESSIONAL MANAGEMENT

Professional Study & Training for Successful Careers

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News and Updates

COVID-19, 2021, Other Matters

The Covid-19 virus continues to affect many people and countries around the world so we have prepared some 'Questions & Answers' for you about Study with the College to re-assure you:-

QUESTION	ANSWER
Is the College still open?	YES, Cambridge International College IS OPEN. Anyone can still register for Programs and send fee payments to CIC, and apply for exams or assignments.
What if the end of my Study Period is approaching?	The College is flexible and understanding about Expiry Dates. We are allowing an extra few months 'grace period' - extension - to all Members.
What should I do about my Exam(s)?	(i) If your Exam has already been sent to your Invigilator, sit your Exam when you can. If you need to postpone your Exam sitting that is okay (we will extend your Study period, as above). (ii) If your Exam has not been applied for yet, you can still submit the 'Agreement to Invigilate Form' and the College will dispatch your Exam(s) to your Invigilator. OR: (iii) If sitting an Exam is problematic due to COVID-19, you can do an Assignment (course-work) instead of an Exam; this is an alternative option for most Programs and Subjects: see the red box opposite.
What about my Diploma, Baccalaureate, EBA, EMBA or other Award?	Your results will show on your personal page of the CIC Members Website. Your award will still be prepared for dispatch to you as normal. Where possible we will also send you a pdf version by email.
What about my Study Materials?	When your Fee payment reaches CIC, your Study Materials will be prepared for dispatch to you. PDF (softcopy) Modules will also be emailed to you to study while printed Materials are on the way to you.
Are all Fee payments methods still available?	Yes, all methods of sending Fee payments to CIC are available - nothing has changed; the CIC Enrolment Forms and website give full details of how to send Fees and payments to CIC.



♦Accredited ♦Flexible
♦Affordable ♦Professional

Assignment

Option available for most CIC Programs/Subjects

During the 2020 COVID-19 period CIC introduced an **Assignment Option**. This Option will continue for at least the first 6 months of 2021. An Assignment can be attempted *instead of* an Exam for most Programs and Subjects (there are limits for certain Higher Programmes). If you choose to attempt an Assignment, the Assignment will be sent directly to **your personal email** address. If this Option is preferable to you at this time, ask the College for an **Assignment Option Form**.

FREE Course on Leadership & Organisation

Enrol for any Program from January to June 2021 and **we will enrol you free** for this Course as well: see page 2.



LEADERSHIP & ORGANISATION

**An additional Course for FREE
if you enrol for any CIC Program
between January and June 2021**

This interesting and valuable Course teaches you about leadership and important organisation, management and administration skills. It will help you understand how to become an effective leader. This enjoyable Program comprises these 10 Modules:

1. Management Communication (Good Communication)
2. Management (The Responsibilities of Management)
3. Leadership & Teams (Planning and Organising)
4. Supervisory Management (Businesses Organisation)
5. Office Management (The Office Environment)
6. Advanced Management (Leadership Theory)
7. HR Management (Training & Development)
8. Project Leadership (Project Planning)
9. Events Management (Event Planning)
10. Computers & IT Management (Managing IT Systems)



- * Full Study Material for this great Course is provided by email (soft copy) - study conveniently and immediately wherever you are.
- * A short Exam or Assignment is set on the Course leading to a valuable Certificate in Leadership & Organisation.
- * Boost your leadership and organisation skills, your ability and confidence, and get ahead of others with a great career!



**Anyone can become a great Leader with the right training like these
Graduates from CIC: the British College of Professional Management**